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Rule 31 Continuing Mediation Education Accreditation Request Form

Provider Name: Consensus Professional Development, LLC
Address: 5259 Harding Place Nashville, TN 37217
Telephone/Fax: 615-697-9331
E-Mail Address: Clay@CPDev.co

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TN SUPREME COURT
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Course Title: Law & Mediation Practice Professionalism: Workplace Etiquette
Date(s) Held: October 13, 2016 through October 12, 2017
Location(s): Online / On-Demand <https://cpdev.virtcampus.com/courses/law-practice-professionalismoffice-etiquette>
Fee for Members/Non-Members: \$65

Does this course have CLE Commission Approval? Yes (2 Dual Hours) CID193665

| Session Description | Type of Credit Requested (General Continuing Education, General Mediation Issues, Mediation Ethics, or Family Law) | Start Time | End Time | Credit Approval (Office Use Only) |
|---|---|------------|----------|-------------------------------------|
| Workplace Etiquette Basics | Mediation Ethics | 8:15a | 8:30a | <i>general continuing educe</i> |
| Handshake Do's and Don'ts | Mediation Ethics | 8:30a | 8:45a | |
| Business Card Do's and Don'ts | Mediation Ethics | 8:45a | 9:15a | |
| Skill of Making Small Talk | General Mediation Issues | 9:15a | 9:30a | |
| The Name Game. Do You Remember? | General Mediation Issues | 9:30a | 9:45a | |
| Making and Keeping a GREAT First Impression | Mediation Ethics | 9:45a | 10:00a | |
| Email/Text/Telephone Do's and Don'ts | Mediation Ethics | 10:00a | 10:30a | |

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Total Approved CME: *2 hrs. general continuing educe.*

Date Approved: *11/22/16*