

General Sessions Civil  
State Court Clerk Conference 2024

| <u>Category</u>                             | <u>Distribution</u>             | <u>Pay To</u>         | <u>Amount</u>     | <u>TCA</u>     | <u>Notes</u>  |
|---|---------------------------------|-----------------------|-------------------|----------------|---|
| <b><u>Attachment and Summons</u></b>        |                                 |                       |                   |                |   |
|   | Archives Fee                    | County Trustee        | up to \$5.00/case | 10-7-408       | Must be passed by County Legislative Body   |
|   | Local County Litigation - Judge | County Trustee        | Varies by county  | 16-15-5006     | Must be passed by County Legislative Body   |
|   | County Litigation               | County Trustee        | Varies by county  | 67-1-602       | Amount set by County Legislative Body. Cannot exceed state litigation amounts set in 67-1-602 |
|   | Clerk Civil Flat Fee            |                       | \$40.00           | 8-21-401       | Some counties are fee based and would hold funds  |
|   | Data Entry Fee                  |                       | \$4.00            | 8-21-401       | Should be earmarked for computerization   |
|   | Courthouse Security Tax         | County Trustee        | up to \$25.00     | 67-4-601(b)(6) | Must be passed by County Legislative Body   |
|   | Crthse Jail Renovation          | County Trustee        | up to \$10.00     | 67-4-601(b)(1) | Must be passed by County Legislative Body   |
|   | Jail Building Tax               | County Trustee        | up to \$25.00     | 67-4-601(b)(5) | Must be passed by County Legislative Body   |
|   | State Litigation Tax            | Department of Revenue | \$17.75           | 67-4-602       |   |
|   | Civil Service Fee - Executing   | Service Agency        | \$50.00           | 8-21-901       |   |
|   |                                 | Service Agency        | \$2.00            | 8-21-901       |   |
|   |                                 |                       |                   |                |   |
|   |                                 |                       |                   |                |   |
| <b><u>Civil Summons - One Defendant</u></b> |                                 |                       |                   |                |   |
|   | Jail Building Tax               | County Trustee        | up to \$25.00     | 67-4-601       |   |
|   | Courthouse Security Tax         | County Trustee        | up to \$25.00     | 67-4-601(b)(6) |   |
|   | Archives Fee                    | County Trustee        | up to \$5.00/case | 10-7-408       |   |
|   | Local County Litigation - Judge | County Trustee        | Varies by county  | 16-15-5006     |   |
|   | County Litigation               | County Trustee        | Varies by county  | 67-1-602       |   |
|   | Clerk Civil Flat Fee            |                       | \$40.00           | 8-21-401       |   |
|   | Data Entry Fee                  |                       | \$4.00            | 8-21-401       |   |
|   | Crthse Jail Renovation          | County Trustee        | up to \$10.00     | 67-4-601(b)(1) |   |
|   | State Litigation Tax            | Department of Revenue | \$17.75           | 67-4-602       |   |
|   | Civil Service Fee Data          | Service Agency        | \$2.00            | 8-21-901       |   |
|   | Service Fee for Non-Collections |                       | \$50.00           | 8-21-901       |   |
|   |                                 |                       |                   |                |   |
| <b><u>Civil Warrant - One Defendant</u></b> |                                 |                       |                   |                |   |
|   | Jail Building Tax               | County Trustee        | Varies by county  | 67-4-601       |   |
|   | Courthouse Security Tax         | County Trustee        | up to \$25.00     | 67-4-601(b)(6) |   |

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|  |  |                       |                    |                |  |
|--|--|-----------------------|--------------------|----------------|--|
|  | Archives Fee                                   | County Trustee        | up to \$5.00/case  | 10-7-408       |  |
|  | Local County Litigation - Judge                | County Trustee        | Varies by county   | 16-15-5006     |  |
|  | County Litigation                              | County Trustee        | Varies by county   | 67-1-602       |  |
|  | Clerk Civil Flat Fee                           |                       | \$40.00            | 8-21-401       |  |
|  | Data Entry Fee                                 |                       | \$4.00             | 8-21-401       |  |
|  | Crthse Jail Renovation                         | County Trustee        | up to \$10.00/case | 67-4-601(b)(1) |  |
|  | State Litigation Tax                           | Department of Revenue | \$17.75            | 67-4-602       |  |
|  | Civil Service Fee Data                         | Service Agency        | \$2.00             | 8-21-901       |  |
|  | Service Fee for Non-Collections                |                       | \$50.00            | 8-21-901       |  |
|  |  |                       |                    |                |  |
|  |  |                       |                    |                |  |
|  | <b><u>Detainer Warrant - One Defendant</u></b> |                       |                    |                |  |
|  | Jail Building Tax                              | County Trustee        | up to \$25.00      | 67-4-601       |  |
|  | Courthouse Security Tax                        | County Trustee        | up to \$25.00      | 67-4-601(b)(6) |  |
|  | Archives Fee                                   | County Trustee        | up to \$5.00/case  | 10-7-408       |  |
|  | Local County Litigation - Judge                | County Trustee        | Varies by county   | 16-15-5006     |  |
|  | County Litigation                              | County Trustee        | Varies by county   | 67-1-602       |  |
|  | Clerk Civil Flat Fee                           |                       | \$40.00            | 8-21-401       |  |
|  | Data Entry Fee                                 |                       | \$4.00             | 8-21-401       |  |
|  | Crthse Jail Renovation                         | County Trustee        | up to \$10.00/case | 67-4-601(b)(1) |  |
|  | State Litigation Tax                           | Department of Revenue | \$17.75            | 67-4-602       |  |
|  | Civil Service Fee Data                         | Service Agency        | \$2.00             | 8-21-901       |  |
|  | Service Fee for Non-Collections                |                       | \$50.00            | 8-21-901       |  |
|  |  |                       |                    |                |  |
|  | <b><u>All Filings - Addl Defendant</u></b>     |                       |                    |                |  |
|  | Civil Service Fee Data                         | Service Agency        | \$2.00             | 8-21-901       |  |
|  | Service Fee for Non-Collections                |                       | \$50.00            | 8-21-901       |  |
|  |  |                       |                    |                |  |
|  | <b><u>Distress Warrant - One</u></b>           |                       |                    |                |  |
|  | Jail Building Tax                              | County Trustee        | up to \$25.00      | 67-4-601       |  |
|  | Courthouse Security Tax                        | County Trustee        | up to \$25.00      | 67-4-601(b)(6) |  |
|  | Archives Fee                                   | County Trustee        | up to \$5.00/case  | 10-7-408       |  |

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|---|---------------------------------|-----------------------|--------------------|----------------|--|
|   | Local County Litigation - Judge | County Trustee        | Varies by county   | 16-15-5006     |  |
|   | County Litigation               | County Trustee        | Varies by county   | 67-1-602       |  |
|   | Clerk Civil Flat Fee            |                       | \$40.00            | 8-21-401       |  |
|   | Data Entry Fee                  |                       | \$4.00             | 8-21-401       |  |
|   | Crthse Jail Renovation          | County Trustee        | up to \$10.00/case | 67-4-601(b)(1) |  |
|   | State Litigation Tax            | Department of Revenue | \$17.75            | 67-4-602       |  |
|   | Civil Service Fee Data          | Service Agency        | \$2.00             | 8-21-901       |  |
|   | Service Fee for Non-Collections |                       | \$50.00            | 8-21-901       |  |
|   |                                 |                       |                    |                |  |
|   |                                 |                       |                    |                |  |
| <b><u>Petition for Hand Gun</u></b>       |                                 |                       |                    |                |  |
|   | Jail Building Tax               | County Trustee        | up to \$25.00      | 67-4-601       |  |
|   | Courthouse Security Tax         | County Trustee        | up to \$25.00      | 67-4-601(b)(6) |  |
|   | Archives Fee                    | County Trustee        | up to \$5.00/case  | 10-7-408       |  |
|   | Local County Litigation - Judge | County Trustee        | Varies by county   | 16-15-5006     |  |
|   | County Litigation               | County Trustee        | Varies by county   | 67-1-602       |  |
|   | Clerk Civil Flat Fee            |                       | \$40.00            | 8-21-401       |  |
|   | Data Entry Fee                  |                       | \$4.00             | 8-21-401       |  |
|   | Crthse Jail Renovation          | County Trustee        | up to \$10.00/case | 67-4-601(b)(1) |  |
|   | State Litigation Tax            | Department of Revenue | \$17.75            | 67-4-602       |  |
|   | Civil Service Fee Data          | Service Agency        | \$2.00             | 8-21-901       |  |
|   | Service Fee for Non-Collections |                       | \$50.00            | 8-21-901       |  |
|   |                                 |                       |                    |                |  |
| <b><u>Subpoena</u></b>                    |                                 |                       |                    |                |  |
|   | Clerk Fee - Subpoena            |                       | \$6.00             |                |  |
|   | Civil Service Fee Data          | Service Agency        | \$2.00             | 8-21-901       |  |
|   | Service Fee for Non-Collections |                       | \$50.00            | 8-21-901       |  |
|   |                                 |                       |                    |                |  |
|   |                                 |                       |                    |                |  |
| <b><u>Warrant to Recover Property</u></b> |                                 |                       |                    |                |  |
|   | Jail Building Tax               | County Trustee        | up to \$25.00      | 67-4-601       |  |
|   | Courthouse Security Tax         | County Trustee        | up to \$25.00      | 67-4-601(b)(6) |  |
|   | Archives Fee                    | County Trustee        | up to \$5.00/case  | 10-7-408       |  |

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|  | Local County Litigation - Judge  | County Trustee        | Varies by county   | 16-15-5006     |  |
|  | County Litigation  | County Trustee        | Varies by county   | 67-1-602       |  |
|  | Clerk Civil Flat Fee   |                       | \$40.00            | 8-21-401       |  |
|  | Data Entry Fee   |                       | \$4.00             | 8-21-401       |  |
|  | Crthse Jail Renovation   | County Trustee        | up to \$10.00/case | 67-4-601(b)(1) |  |
|  | State Litigation Tax   | Department of Revenue | \$17.75            | 67-4-602       |  |
|  | Civil Service Fee Data   | Service Agency        | \$2.00             | 8-21-901       |  |
|  | Service Fee for Non-Collections  |                       | \$50.00            | 8-21-901       |  |
|  |  |                       |                    |                |  |
|  |  |                       |                    |                |  |
|  | <b><u>Warrant to Recover<br/>Property - Immediate<br/>Possession</u></b> |                       |                    |                |  |
|  | Jail Building Tax  | County Trustee        | up to \$25.00      | 67-4-601       |  |
|  | Courthouse Security Tax  | County Trustee        | up to \$25.00      | 67-4-601(b)(6) |  |
|  | Archives Fee   | County Trustee        | up to \$5.00/case  | 10-7-408       |  |
|  | Local County Litigation - Judge  | County Trustee        | Varies by county   | 16-15-5006     |  |
|  | County Litigation  | County Trustee        | Varies by county   | 67-1-602       |  |
|  | Clerk Civil Flat Fee   |                       | \$40.00            | 8-21-401       |  |
|  | Data Entry Fee   |                       | \$4.00             | 8-21-401       |  |
|  | Crthse Jail Renovation   | County Trustee        | up to \$10.00/case | 67-4-601(b)(1) |  |
|  | State Litigation Tax   | Department of Revenue | \$17.75            | 67-4-602       |  |
|  | Civil Service Fee - Executing  | Service Agency        | \$50.00            | 8-21-901       |  |
|  | Civil Service Fee Data   | Service Agency        | \$2.00             | 8-21-901       |  |