

**General Sessions Civil  
State Court Clerk Conference 2023**

<u>Category</u>	<u>Distribution</u>	<u>Pay To</u>	<u>Amount</u>	<u>TCA</u>	<u>Notes</u>
<b><u>Attachment and Summons</u></b>					
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	Must be passed by County Legislative Body
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	Must be passed by County Legislative Body
	County Litigation	County Trustee	Varies by county	67-1-602	Amount set by County Legislative Body. Cannot exceed state litigation amounts set in 67-1-602
	Clerk Civil Flat Fee		\$40.00	8-21-401	Some counties are fee based and would hold funds
	Data Entry Fee		\$4.00	8-21-401	Should be earmarked for computerization
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	Must be passed by County Legislative Body
	Crthse Jail Renovation	County Trustee	up to \$10.00	67-4-601(b)(1)	Must be passed by County Legislative Body
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601(b)(5)	Must be passed by County Legislative Body
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee - Executing	Service Agency	\$40.00	8-21-901	
		Service Agency	\$2.00	8-21-901	
<b><u>Civil Summons - One Defendant</u></b>					
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	

**\*\*Please Note - If GS court is sharing concurrent jurisdiction with trial court for matters such as Divorce, Probate etc. those Litigation Taxes would match the trial level court\*\***

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<b><u>Civil Warrant - One Defendant</u></b>					
	Jail Building Tax	County Trustee	Varies by county	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00/case	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	
<b><u>Detainer Warrant - One Defendant</u></b>					
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00/case	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	

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<b><u>All Filings - Addl Defendant</u></b>					
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	
<b><u>Distress Warrant - One</u></b>					
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00/case	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	
<b><u>Petition for Hand Gun</u></b>					
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00/case	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	
<b><u>Subpoena</u></b>					
	Clerk Fee - Subpoena		\$6.00		
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	

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<b><u>Warrant to Recover Property</u></b>					
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00/case	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	
	Service Fee for Non-Collections		\$40.00	8-21-901	
<b><u>Warrant to Recover Property - Immediate Possession</u></b>					
	Jail Building Tax	County Trustee	up to \$25.00	67-4-601	
	Courthouse Security Tax	County Trustee	up to \$25.00	67-4-601(b)(6)	
	Archives Fee	County Trustee	up to \$5.00/case	10-7-408	
	Local County Litigation - Judge	County Trustee	Varies by county	16-15-5006	
	County Litigation	County Trustee	Varies by county	67-1-602	
	Clerk Civil Flat Fee		\$40.00	8-21-401	
	Data Entry Fee		\$4.00	8-21-401	
	Crthse Jail Renovation	County Trustee	up to \$10.00/case	67-4-601(b)(1)	
	State Litigation Tax	Department of Revenue	\$17.75	67-4-602	
	Civil Service Fee - Executing	Service Agency	\$40.00	8-21-901	
	Civil Service Fee Data	Service Agency	\$2.00	8-21-901	

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