



2025 Spring
**Appointed &
Elected
Clerks
Conference**

May 6-9, 2025

Make sure to
visit your
Conference
Exhibitors in
Summit II!



Download the
conference app!
Yapp Password:
25MAYCLERKS

Hospitality Room:
Executive Boardroom, 2nd Floor

Brought to You By:
Mike Hammond, TSCCA President
TSCCA Board of Directors
Administrative Office of the Courts



Crowne Plaza (401 W. Summit Hill Drive, Knoxville, TN 37902)

Access the Conference Wifi!
Network: IHG One Rewards Free Wifi **Password:** TYSSH

AGENDA & PROGRAM

Tuesday, May 6, 2025

- | | |
|---------------------|--|
| 10:30 AM – 4:00 PM | Registration
<i>Mezzanine Level</i> |
| 11:00 AM – 11:45 AM | Education Committee Meeting
<i>Salon C</i> |
| 11:45 AM – 12:45 PM | Legislative Committee Meeting
<i>Salon C</i> |
| 11:45 AM – 12:45 PM | Lunch Provided
Committee Members Only
<i>Mezzanine Level</i> |
| 1:00 – 2:00 PM | AOC Technology Systems Update (1.0 CEU)
<i>Summit 1 Ballroom</i> |
| 2:00 – 4:00 PM | AOC Technology Systems Update Breakout: Circuit, Chancery, Probate, and GS Jurisdiction (2.0 CEU)
<i>Summit 1 Ballroom</i> |
| 2:00 – 4:00 PM | AOC Technology Systems Update Breakout: Juvenile Jurisdiction (2.0 CEU)
<i>Salon B</i> |
| 6:00 – 8:00 PM | Social Event: Sunsphere Welcome Party! |

Wednesday, May 7, 2025

- | | |
|--------------------|--|
| 7:30 - 8:30 AM | Breakfast
<i>Mezzanine Level</i> |
| 8:30 – 9:30 AM | Opening Remarks & General Membership Meeting
-Mike Hammond, TSCCA President
<i>Summit 1 Ballroom</i> |
| 9:30 – 10:30 AM | All You Need to Know About Apostilles & Service of Process (1.0 CEU)
-Janet M. Kleinfelter, Director of Business & Charitable Organizations and Special Counsel, Tennessee Secretary of State's Office
<i>Summit 1 Ballroom</i> |
| 10:30 – 10:45 AM | Break |
| 10:45 – 11:45 AM | Appeals – From Start to Finish (1.0 CEU)
-Becky Doyal, Chief Deputy Clerk, Tennessee Supreme Court
<i>Summit 1 Ballroom</i> |
| 11:45 AM – 1:00 PM | TSCCA Conference Lunch |

1:00 – 2:00 PM

Tennessee Judicial Information System (TJIS) (1.0 CEU)

-Lisa McClendon, Application Support Manager/Court Clerk Liaison
Summit 1 Ballroom

2:00 – 2:15 PM

Break

2:15 – 3:15 PM

Court Media Overview (1.0 CEU)

-Samantha Fisher, Communications Director, AOC
Summit 1 Ballroom

3:15 – 3:30 PM

Break

3:30 – 4:30 PM

Active Shooter and Courtroom Security Training (1.0 CEU)

-Sheriff Tom Spangler, Knox County
Summit 1 Ballroom

7:00 – 10:00 PM

Social Event: Casino Night!

Tennessee Ballroom

Thursday, May 8, 2025

8:00 - 9:00 AM

Breakfast

Mezzanine Level

9:00 – 10:00 AM

Breakout Sessions (Choose One)

Bonding (1.0 CEU)	Blended Sentencing (1.0 CEU)	Small Estates (1.0 CEU)	Trial Exhibits (1.0 CEU)
-Melissa Harrell, Circuit Court Clerk, Rutherford County -Tommy Lee Kidd, Circuit Court Clerk, Lawrence County	-Honorable G. Andrew Brigham, General Sessions Judge, Stewart County -Stacy Miller, Assistant District Attorney, Davidson County	-Jakob Schwendimann, Clerk & Master, Williamson County	-Heather Duncan, CTAS
<i>Summit 1 Ballroom</i>	<i>Salon A</i>	<i>Salon B</i>	<i>Salon C</i>

10:00 – 10:15 AM

Break

10:15 – 11:15 AM

Breakout Sessions (Choose One)

Bonding 2 (1.0 CEU)	Office Collections (1.0 CEU)	DHS Reimbursement (1.0 CEU)	2nd Look Commission (1.0 CEU)
-Sarah Bradberry, Circuit Court Clerk, Carroll County -Mike Forbess, Circuit Court Clerk, Tipton County	-Lisa McClendon, Application Support Manager/Court Clerk Liaison, AOC -Amanda Hughes, Retired, AOC	-Stacie Alexander, Intergovernmental Director, TN Department of Human Services -Kassi White, Program Coordinator, TN Department of Human Services	-Kylie Graves, Director of Data, Policy, & Communication, TN Commission on Children and Youth
<i>Summit 1 Ballroom</i>	<i>Salon A</i>	<i>Salon B</i>	<i>Salon C</i>

11:15 – 11:30 AM

Industry Partner Introductions and Prizes
Summit 1 Ballroom

11:30 AM – 1:00 PM

Lunch On Your Own

11:30 AM – 1:00 PM

TSCCA Board Luncheon Meeting
Tech Room (1st Floor)

1:00 – 2:00 PM

Breakout Sessions (Choose One)

Bonding (1.0 CEU)	Blended Sentencing (1.0 CEU)	Small Estates (1.0 CEU)	Trial Exhibits (1.0 CEU)
-Melissa Harrell, Circuit Court Clerk, Rutherford County -Tommy Lee Kidd, Circuit Court Clerk, Lawrence County	-Honorable G. Andrew Brigham, General Sessions Judge, Stewart County -Stacy Miller, Assistant District Attorney, Davidson County	-Jakob Schwendimann, Clerk & Master, Williamson County	-Heather Duncan, CTAS
<i>Summit 1 Ballroom</i>	<i>Salon A</i>	<i>Salon B</i>	<i>Salon C</i>

2:00 – 2:15 PM

Break

2:15 – 3:15 PM

Breakout Sessions (Choose One)

Bonding 2 (1.0 CEU)	Office Collections (1.0 CEU)	Paternity (1.0 CEU)	Court Sales & Bidder Qualifications (1.0 CEU)
-Sarah Bradberry, Circuit Court Clerk, Carroll County -Mike Forbess, Circuit Court Clerk, Tipton County	-Lisa McClendon, Application Support Manager/Court Clerk Liaison, AOC -Amanda Hughes, Retired, AOC	-Krystle Glenn, Compliance Program Manager, TN Department of Human Services -Daphne A. Davidson, Senior Associate Counsel, TN Department of Human Services	-J. Scott Griswold, Clerk & Master, Knox County
<i>Summit 1 Ballroom</i>	<i>Salon A</i>	<i>Salon B</i>	<i>Salon C</i>

3:15 – 4:15 PM

Skilled Development for Clerks (1.0 CEU)
-Heather Duncan, CTAS
Summit 1 Ballroom

5:00 - 7:00 PM

Social Event: Reception and Tour of The Tennessee Basketball Hall of Fame

Friday, May 9, 2025

8:00 - 9:00 AM

Breakfast

Mezzanine Level

8:30 - 9:30 AM

21st Century IT Options (1.0 CEU)

-Barrett Hobbs, AOC

Summit 1 Ballroom

9:30 - 9:45 AM

Break

9:45 - 10:45 AM

Hacker's Paradise: The Fantasy Island of Cyber Deception, Threats, and Nightmares (1.0 CEU)

-Barbara Shults, TN Comptroller of the Treasury Office

Summit 1 Ballroom

10:45 AM

Conference is Adjourned

