

**IN THE CIRCUIT AND CHANCERY COURTS OF THE
SEVENTEENTH JUDICIAL DISTRICT OF TENNESSEE**

IN RE: CONVID-19 PANDEMIC

)

No. ADM2020-00428

ORDER TEMPORARILY ALLOWING EMAIL FILINGS

In furtherance of Tennessee Supreme Court Order dated March 13, 2020 (2020-00428), the undersigned judges of the Seventeenth Judicial District, do hereby wish to temporarily allow an alternate method of filing pleadings to assist with the State's efforts to minimize "in-person" contact. As such,

IT IS, THEREFORE, ORDERED, ADJUDGED AND DECREED by the Court that filings via email transmission may be temporarily submitted and accepted by the CIRCUIT AND CHANCERY COURTS until such times as these courts resume their normal operations. The filer shall contact the appropriate Clerk/Deputy Clerk to determine the appropriate email address to utilize for such filing. The Clerk/Deputy Clerk is ordered to print and file the transmission email confirmation with the date and time of receipt in order to provide a record of receipt. Further, the Clerk shall print, stamp, and file the attached pleading and place same in the file in the normal course as is customary with paper filings. The filing party is still responsible for sending a copy of said pleading to the appropriate parties in accordance with the appropriate Tennessee Rules of Civil Procedure. The "Temporary Uniform Email Filing Cover Sheet", a copy of which is attached hereto as Exhibit "1", shall be utilized as "page 1" in transmitting the emailed pleading.

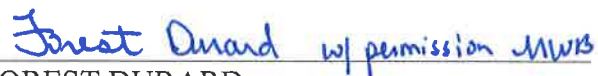
IT IS FURTHER ORDERED that the party who submits their filing via email transmission will be responsible for the ordinary court costs associated with said filing. The fee associated with filing via email transmission shall be consistent with those fees charged for filing via facsimile (See T.R.C.P. 5A.04). For the avoidance of doubt, typical in-person paper filings and fax filings will continue to be allowed; however, the Courts are temporarily providing an alternative method of filing pleadings in order to reduce "in-person" contact.

IT IS SO ORDERED.

ENTER this 18 day of March, 2020.



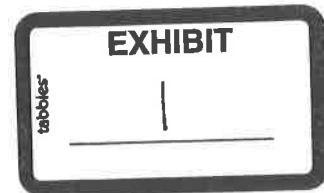
M. WYATT BURK
Presiding Judge, 17th Judicial District



FOREST DURARD
Circuit Court Judge, 17th Judicial District



J.B. COX
Chancellor, 17th Judicial District



Tennessee Courts
Temporary Uniform Email Filing Cover Sheet

To (Court Clerk): _____

With (Court): _____

Clerk's Email Address: _____

Case Name: _____

Docket Number: _____

Title of Document: _____

From (Sender): _____

Sender's Address: _____

Sender's Email: _____

Sender's Telephone No. _____

Date Sent: _____ Total Pages, Including Cover Page Sent: _____

Filing Instructions / Comments (attached additional sheet if necessary)

* A separate cover sheet must be included with each document / case number to be emailed. *

**All senders are responsible for the safekeeping of the original documents. Please DO NOT send them to the Court. **

Confirmation (For Clerk's use only) (check where appropriate)

This confirms your email listed above was processed by _____ with the file date of _____ . Your service charge pursuant to T.R.C.P. 5A.04 is \$ _____. Please send your payment along with this cover sheet within 10 days to: Circuit Court Clerk's Office
Attn: Email Filing Clerk
108 North Creek Drive
Shelbyville, Tennessee 37160

Denied for Filing

Your email listed above **WAS NOT FILED OR PROCESSED** due to the following deficiency:

- Cover page not included
- The email filing was longer than 10 pages (may be waived by the Court)
- The document you attempted to file by email transmission is prohibited from filing in this matter by T.R.C.P. 5A.02(4)