

INSTRUCTIONS: Type and submit in duplicate to the appropriate clerk of court. Please complete the form in full. If an order is required, it must be stapled to the back of your claim form. Incomplete claim forms will be returned. Both copies must be signed by the attorney and judge. For trial court claims, the clerk shall retain one copy for the court files and shall forward the original to the Administrative Office of the Courts, Attorney Claims, Nashville City Center, Suite 600, 511 Union, Nashville, TN 37219. For appellate claims, the appellate court clerk shall retain one copy for its files and shall forward the original to the appropriate Appellate Court Judge.

STATE OF TENNESSEE

COUNTY OF: _____ ☐ Court _____ ☐ Court of Criminal Appeals ☐ Supreme Court
(specify court) ☐ Court of Appeals

NAME OF CLIENT: _____

Trial Court No.: _____ Appeal No.: _____

1. _____ in violation of TCA Section _____ Class _____
Original Offense

2. Type of case: _____ Felony _____ Misdemeanor _____ Petition for Early Release _____ Juvenile
_____ Post Conviction _____ Probation Violation _____ Contempt _____ Other: _____

_____ First Degree Murder _____ Lead _____ Co-Counsel

Did the DA file a notice of intent to seek the death penalty? _____ Yes _____ No

If notice was withdrawn give date _____

3. Conviction offense _____ Sentence received _____

4. Date of disposition _____ Date of last activity in relation to the case _____

5. Disposition of case: _____ Plea of guilty _____ Nolle prosequi _____ Trial by jury _____ Trial by judge _____ Other _____ Cert. question

SUMMARY OF ACTIVITY TOTALS (From itemized list on back of form)	(A) IN-COURT HOURS (Tenths)	(B) OUT-OF-COURT HOURS (Tenths)	(C) NECESSARY EXPENSES
TOTALS			

I certify that the foregoing represents an accurate, complete statement of time and expenses in connection with the above action or proceedings.

Signature of Attorney

Soc. Sec. No.: _____

Enter FULL Name, Address and Phone Number Here
(Please supply full address and phone number.)

Attorney: _____

Address: _____

City: _____ State: _____ Zip _____

Phone: _____

TO BE COMPLETED BY JUDGE

(A) _____ Total Approved In-Court Hours @ \$50 Per Hour.....
(In capital cases, lead counsel @ \$100 Per Hour; co-counsel @ \$80 Per Hour)
(In capital post - conviction cases @ \$80 Per Hour)

(B) _____ Total Approved Out-of-Court Hours @ \$40 Per Hour.....
(In capital cases, lead counsel @ \$75 Per Hour; co-counsel @ \$60 Per Hour)
(In capital post - conviction cases @ \$60 Per Hour)

(C) Total Approved Necessary Expenses

TOTALS.....

Subject to the provisions of T.C.A. §40-14-207, the Court finds this to be reasonable compensation for work done in the above-style case/appeal.

This the _____ day of _____, _____.

Signature of Judge

Judge's Name — Please Print

[illegible]