

# Training

# Agenda

Date of Training: 9/24/2014  
Place: Davidson County Juv. Ct.  
Courtroom D

Training called by: JJ Group

Presenter: Hon. Sheila Calloway,  
Judge and her Judicial Officers.

Facilitator:  
Stacy Miller, Asst. Dist. Attorney

## CLE Agenda

Time: 11:15 a.m. to 12:45 p.m.

September 24, 2014

Attendees: Attorneys who  
represent juveniles, court staff,  
and judge's staff

Sponsored by the Davidson County Juvenile Court and the  
Tennessee Administrative Office of the Courts, Court Improvement Program

## An Open Dialogue with the Court

### Part I:

#### Overview

- a. Introduction of the Magistrates by the Judge: who handles what docket?
- b. Overview of the court staff and who to go to for assistance (ex: Interpreter services, transport order, fee order).
- c. Judicial philosophy of Judge Calloway

### Part II:

#### A Discussion of the new rules of the Court:

- a. New Rules or Procedures
- b. Discussion of the appointment process
- c. Questions from the attorneys

### Part III:

#### Current Issues with a focus on Ethics:

- a. What should you do when you cannot agree about discovery in civil cases?  
In delinquency cases? (Rule 3.4 – Fairness to Opposing Party and Counsel)
- b. How can cases be specially set? (Rule 3.2 – Expediting Litigation)
- c. How to get a continuance (not via the Clerk) and when is it appropriate  
(Rule 3.2 – Expediting Litigation)
- d. You know you must be on time for court, so what do you do when you  
want to be marked late?
- e. When preparing for a trial, be sure to be prepared (i.e. have plenty of copies of  
your exhibits, etc.)
- f. When is it ok to use your cell phone, I-pad, etc. at court?
- g. Always be on your best behavior (Rule 3.5 – Impartiality and Decorum of the  
Tribunal)
- h. Your word is your bond. (Rule 3.3 – Candor Toward the Tribunal)

#### *Conclusion and Questions*