



Application for Grant Funding by State Appropriation Parent Education and Mediation Fund T.C.A. §36-6-413

Summary of Grant

The Tennessee legislation provides funding to be distributed by the administrative office of the courts "for the specific purpose of funding the parenting plan requirements pursuant to this part, through the divorcing parent education and mediation fund, which funding includes the costs of court-ordered mediation, parenting education programs and any related services to resolve family conflict in divorce, post-divorce, and other child custody matters." T.C.A. §36-6-413.

Types of Approved Initiatives for Grant Funding

The AOC has grant funds available for the development or continuation of initiatives that will provide these services to low income individuals. These initiatives may include but are not limited to:

- ◆ Recruitment of pro bono attorneys for limited or full scope representation of parents involved in visitation/custody actions before the court;
- ◆ Conducting legal clinics for parents who are self-represented regarding the parenting plan process and description of court process, including referral to pro bono or reduced fee attorney with the goal of obtaining a final court order;
- ◆ Interpreters for no cost or reduced fee mediations;
- ◆ Education of the community such as lawyers, mediators, and parents regarding the parenting plan process;
- ◆ Education costs for the training of Rule 31 bilingual mediators;
- ◆ Related services to resolve family conflict in divorce, post-divorce, and other custody matters; and/or
- ◆ Seed money to establish a program that includes some or any of the services listed above.

Requirements for Funding

- ◆ Completed application submitted as PDF file via email to grants@tncourts.gov by **May 15, 2020**;
- ◆ FY 2020-2021 Completed Financial Budget Form (Attached);
- ◆ List of the members of your board of directors/ governing entity, and each member's profession;
- ◆ Applications must be signed by the presiding judge of the trial, general sessions, AND/OR juvenile court in the district in which the litigants will be assisted by the initiative;
- ◆ Submission of letters of support from the judge(s) presiding over the court(s) in which the litigants will be assisted by the initiative; and,
- ◆ If your organization is incorporated, attach: a) copy of corporation charter, and b) copy of IRS exemption letter.

Eligibility of Applicants

- ◆ Applicants may be an individual, group, non-profit, government agency, or corporation seeking funding for initiatives that support divorcing parents and their children;
- ◆ Applicants may be seeking funding for ongoing initiatives or for establishing initiatives, and;
- ◆ Applicants must be servicing communities within the state of Tennessee.

Part 1 | Applicant Information

[Note: If any item in the application is not applicable, please note as such and explain.]

Applicant Name: _____

Individual Corporation Other
 Non-profit Corporation Government Agency Explain: _____

Street Address: _____

City: _____ State: _____ Zip code: _____

Telephone #: _____ Fax #: _____

E-Mail Address: _____ Tax ID #: _____

Executive Director (if applicable):

Name: _____ Email Address: _____

Program Administrator and Contact Information:

Name: _____

Address: _____

Telephone: _____ E-Mail Address: _____

Qualifications: _____

Presiding Judge:

Name: _____ Signature: _____ Date: _____

Application Filled by

Name: _____ Email: _____ Phone: _____

Part 2 | Program Information

[Note: If any item in the application is not applicable, please note as such and explain.]

Types of PEMF Services Provided: (Select all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Pro-Bono Attorney Recruitment | <input type="checkbox"/> Mediation |
| <input type="checkbox"/> Conducting legal clinics for parents | <input type="checkbox"/> Developing Parenting Plans |
| <input type="checkbox"/> Parent Education | <input type="checkbox"/> Supervised Visitation |
| <input type="checkbox"/> Community Education | <input type="checkbox"/> Other |
- Explain: _____

Previous Grant Year Statistics: (fill N/A if new applicant)

Number of Parents Served: _____ Number of Children Served: _____

<u>County Served</u>	<u>Number Served</u>	<u>Judicial District</u>	<u>Agency/Court Served</u>

Did you collaborate with other organizations: Yes No

Upcoming Grant Year Projection:

Expected number of parents served: _____ Expected number of Children Served: _____

<u>County Served</u>	<u>Number Expected to be Served</u>	<u>Judicial District</u>	<u>Agency/Court Served</u>

Are there plans to collaborate with other organizations? Yes No

Are there other organizations that provide similar services in your area? Yes No

Part 2 | Program Information (Cont.)

[Note: If any item in the application is not applicable, please note as such and explain.]

Program Staff:

How many staff members work on PEMF initiatives? (Including support staff) _____

List the related qualifications that your staff possesses:

Previous Grant Year Budget Statistics: (fill N/A if new applicant)

Previous **Total** Budget for PEMF Initiative(s): _____

Total Budget for Services: _____

Total Budget for Admin: _____

Previous Funding from **AOC** PEMF Grant: _____

Grant Budget for Services: _____

Grant Budget for Admin: _____

Upcoming Grant Year Budget Projection:

Projected **Total** Budget for PEMF Initiative(s): _____

Total Budget for Services: _____

Total Budget for Admin: _____

Projected Funding from **AOC** PEMF Grant: _____

Grant Budget for Services: _____

Grant Budget for Admin: _____

Other Sources of Funding for PEMF Services: (Select all that apply)

Other Grants

Donations

Other

Paid Services

Fundraising

Explain: _____

Part 3 | Narrative Information

1. Briefly describe your organization's mission. (3-5 sentences):
2. If developing or expanding your program, describe the goals, planned activities, and a timetable for completion of the initiative(s). If planning to maintain current programs put N/A.
3. Describe existing or projected community involvement and support for the program/project.
4. Identify other organizations or projects within the geographical service area that provide the same or similar service. Describe any collaboration with the organizations listed.
5. Define the specific need of these services in regards to your geographic or regional area.
6. Describe how the proposed activities will further the goals of the Parenting Plan legislation as noted above, including court-ordered mediations, parent education, and related services to resolve family conflict in divorce, post-divorce, and other child custody matters.

Attachment 1 | FY 2020-2021 Financial Budget Form

[For services rendered between July 1, 2020 – June 30, 2021]

Total Amount Requested: _____

Amount Requested for Services: _____

Amount Requested for Administrative: _____

Service Costs

<u>Category</u>	<u>AOC PEMF Grant Funds Requested</u>	<u>Amount from Other Funding Sources</u>	<u>Total Budget</u>
<u>Professional Staff (No. _____)</u>			
<u>Support Staff (No. _____)</u>			
<u>Other Staff (No. _____)</u>			
<u>Employee Benefits</u>			
<u>Providing Training</u>			
<u>Program Travel</u>			
<u>Total</u>			

Administrative Costs

<u>Category</u>	<u>AOC PEMF Grant Funds Requested</u>	<u>Amount from Other Funding Sources</u>	<u>Total Budget</u>
<u>Equipment</u>			
<u>Office Supplies</u>			
<u>Telephone</u>			
<u>Receiving Training</u>			
<u>Insurance</u>			
<u>Dues/Fees</u>			
<u>Other – itemize on separate sheet</u>			
<u>Total</u>			