



State of Tennessee Courts



How to Export a DCR File as a Wave File



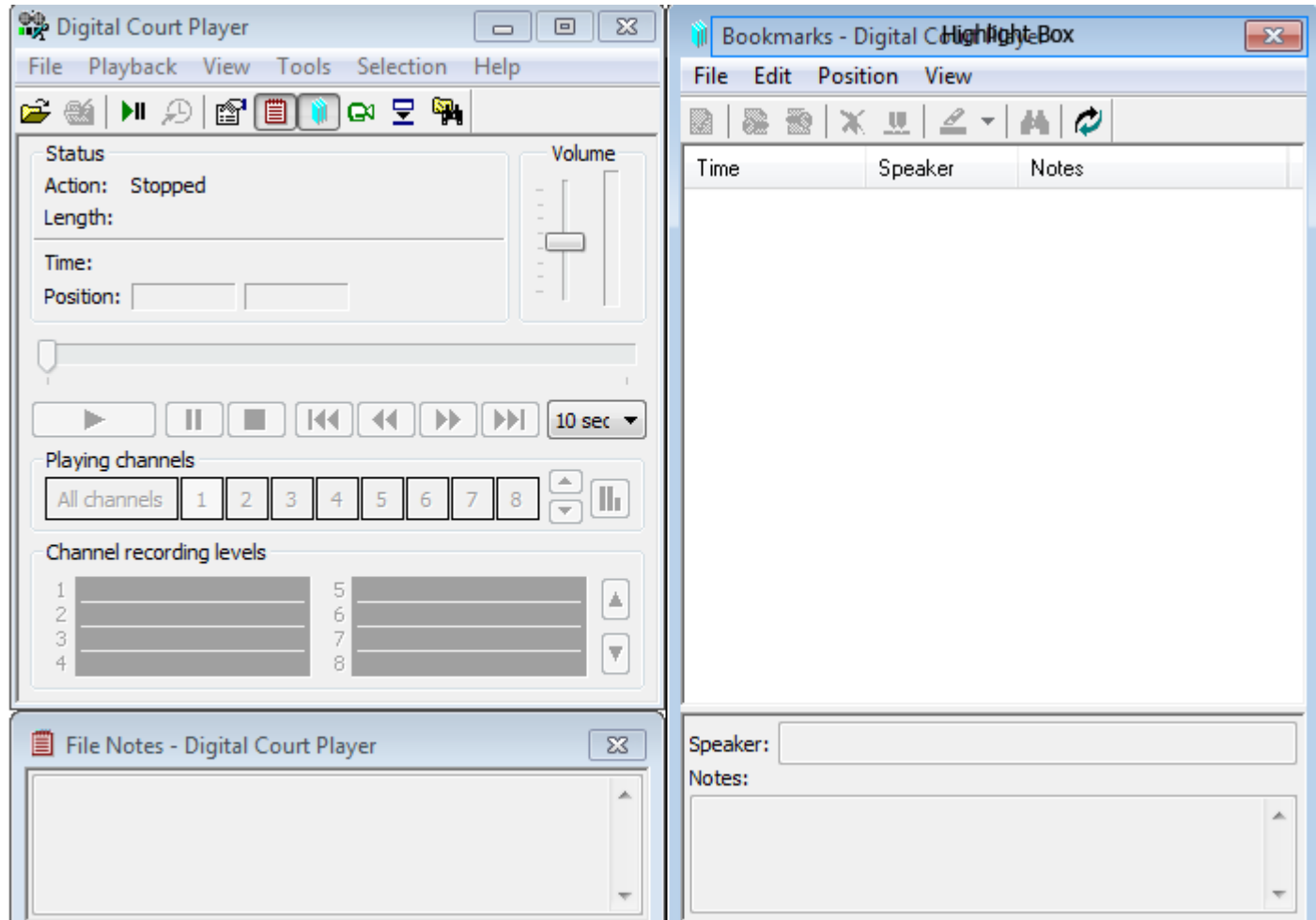
State of Tennessee Courts

Things to Remember

1. Save your copy of the court recording onto your computer before exporting and burning the court recording file as a wave file.
2. Exporting a DCR file as a wave file can only be done if you are using Windows 7. This does not work if you are using Windows XP on your computer.
3. Use this process if the recording file does not have any **Seal** bookmarks and you are wanting to create a wave file.



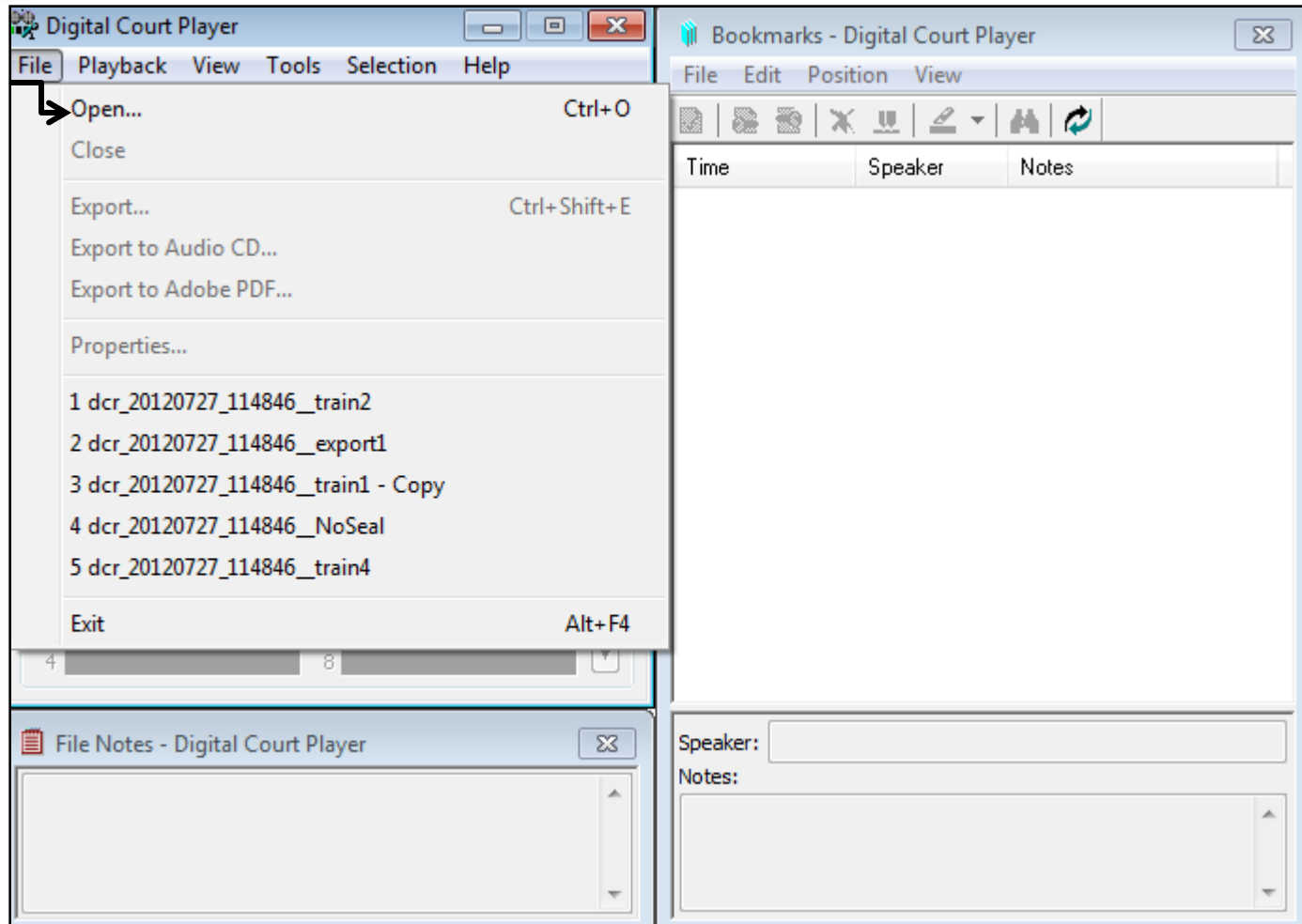
State of Tennessee Courts



- Open the Digital Court Player.



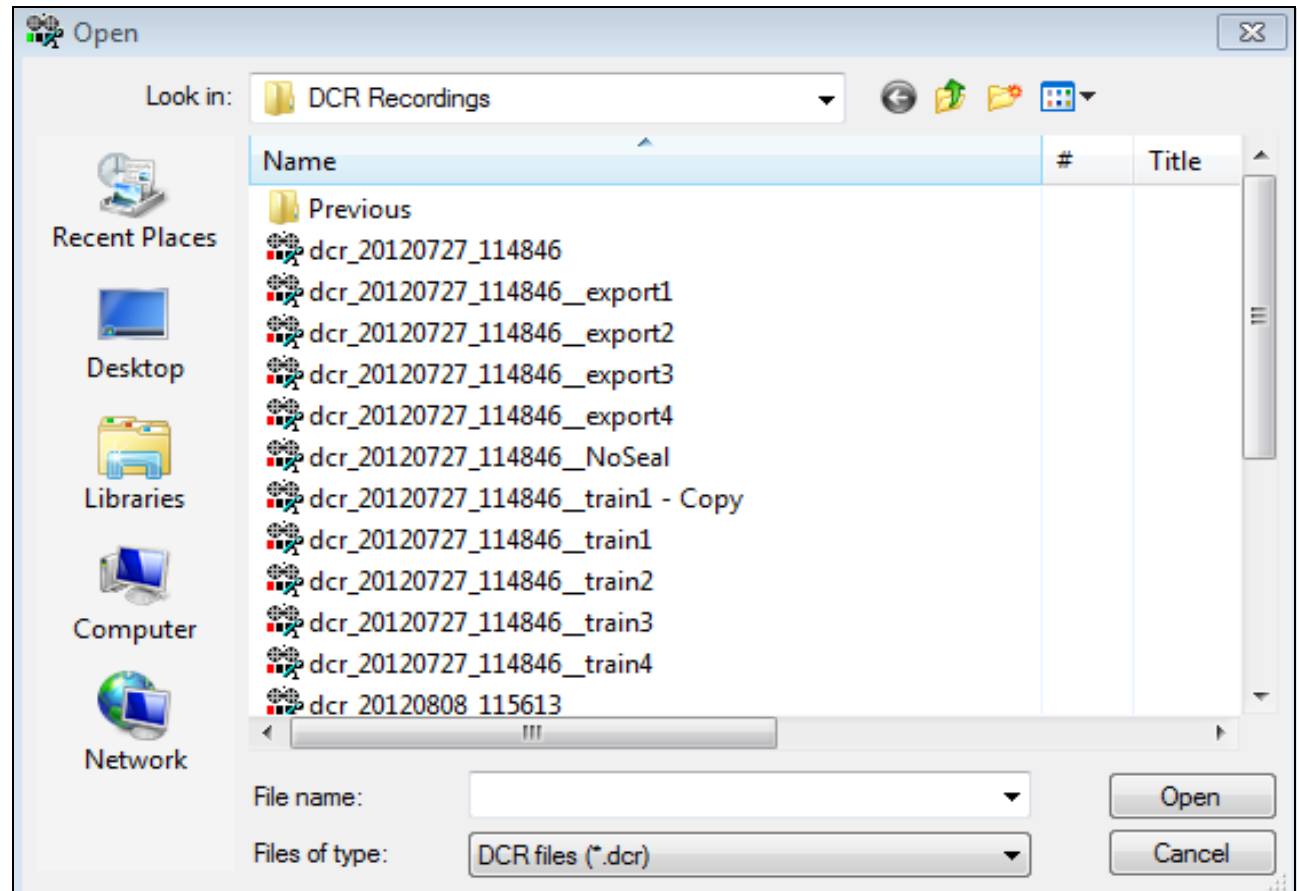
State of Tennessee Courts



- Select 'File' from the menu bar then 'Open' from the list.



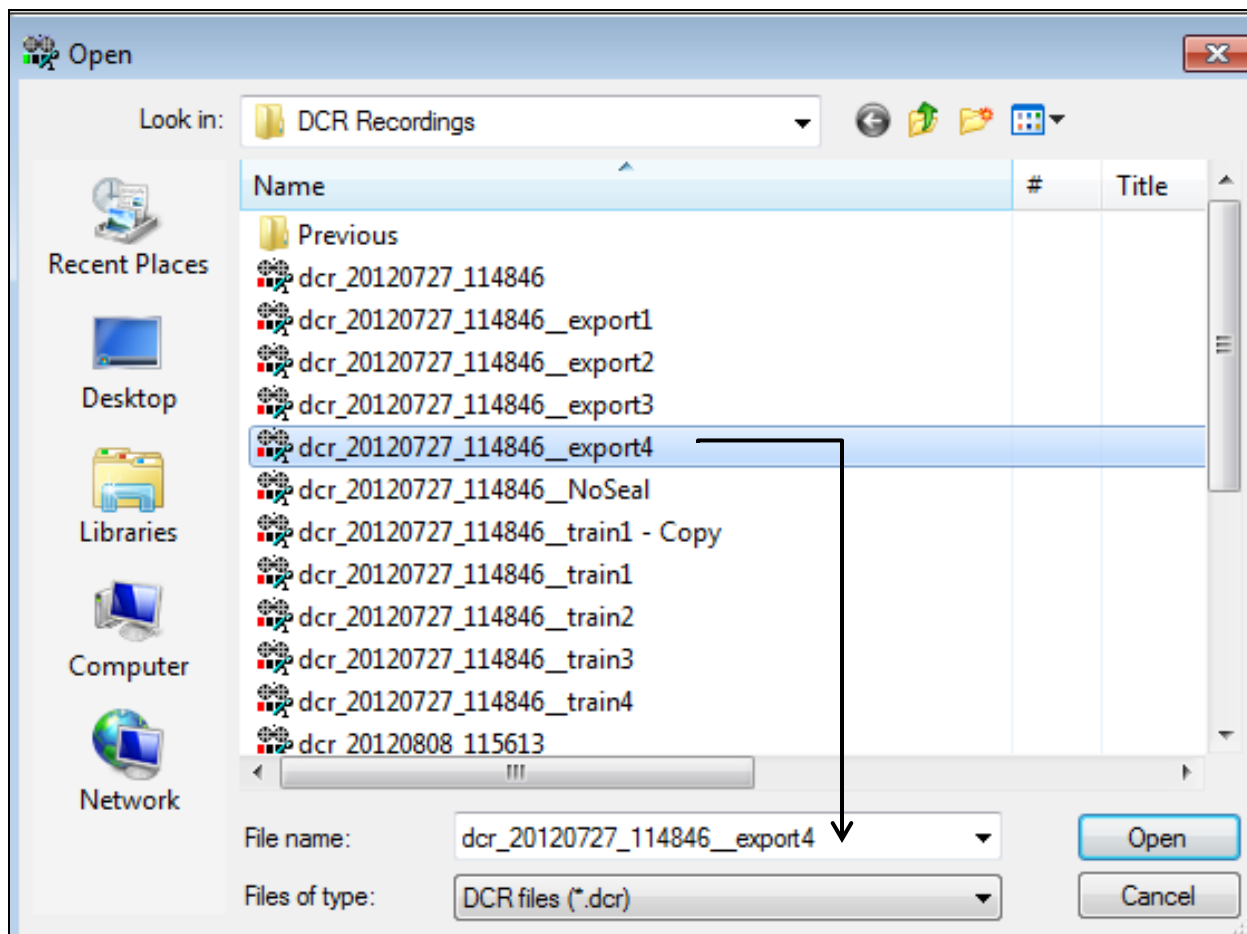
State of Tennessee Courts



- Browse for the correct drive and folder. Locate the file you want to export.



State of Tennessee Courts



- Select the file you want to export and click on the [Open] button.



State of Tennessee Courts

The screenshot displays a digital court player interface with three main windows:

- Top Window: dcr_20120727_114846_export4.dcr - Dig...**
 - Menu: File Playback View Tools Selection Help
 - Status: Action: Stopped, Length: 13:27 sec. (9.17 MB), Time: 7/27/2012 11:53:52 AM, Position: 0:00 -13:27
 - Volume control slider.
 - Playback controls: Play, Stop, Previous, Next, 10 sec.
 - Playing channels: All channels, 1, 2, 3, 4, 5, 6, 7, 8.
 - Channel recording levels: 1-8.
- Right Window: Bookmarks - Digital Court Player**

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording
- Bottom Window: File Notes - Digital Court Player**

The Honorable Micky J Powers
Division 99
Wednesday, July 18, 2012
AGs: Mary Franks, Janice Martin and Betty Newman
PDs: Jack Whale, Tammy Moore and Bobby White

- The file opens and displays recording with bookmarks and notes.



State of Tennessee Courts



- Let's export the recording file as a wave file.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface with three windows open:

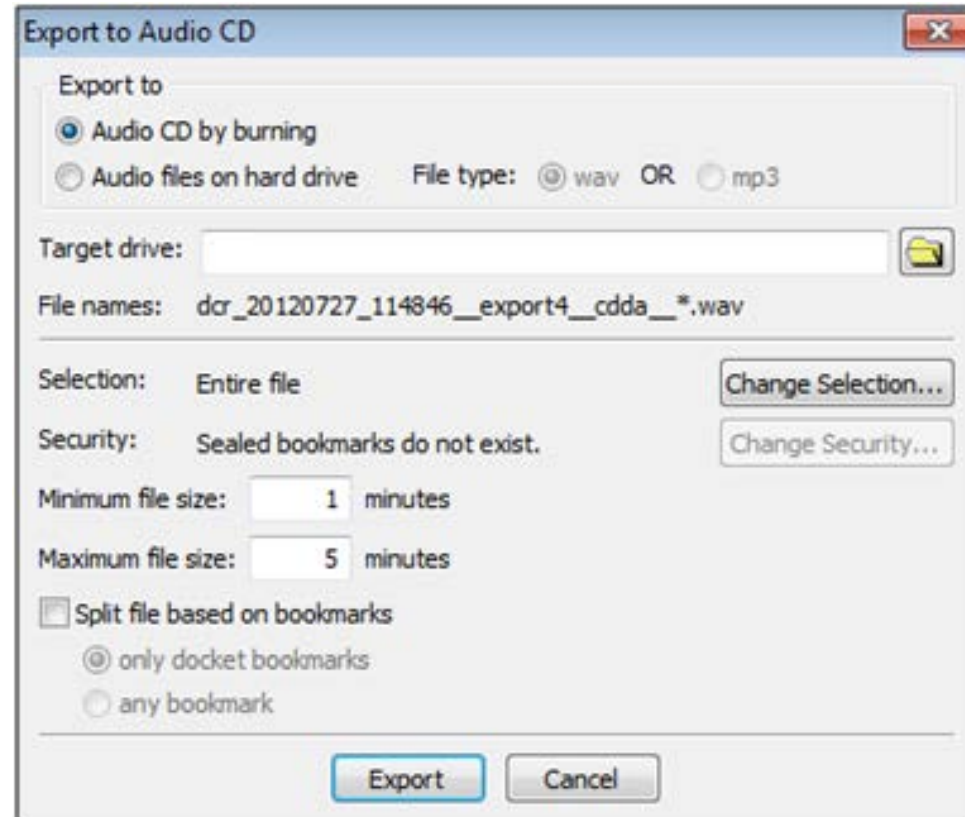
- File Menu:** Open, Close, Export..., Export to Audio CD..., Export to Adobe PDF..., Properties..., 1 dcr_20120727_114846_export4, 2 dcr_20120808_115613, 3 dcr_20120727_114846_train1 - Copy, 4 dcr_20120727_114846, 5 dcr_20120727_114846_NoSeal, Exit.
- Bookmarks - Digital Court Player:** A table with columns for Time, Speaker, and Notes.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording
- File Notes - Digital Court Player:** The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- Select 'File' from the menu bar then 'Export to Audio CD' from the list.



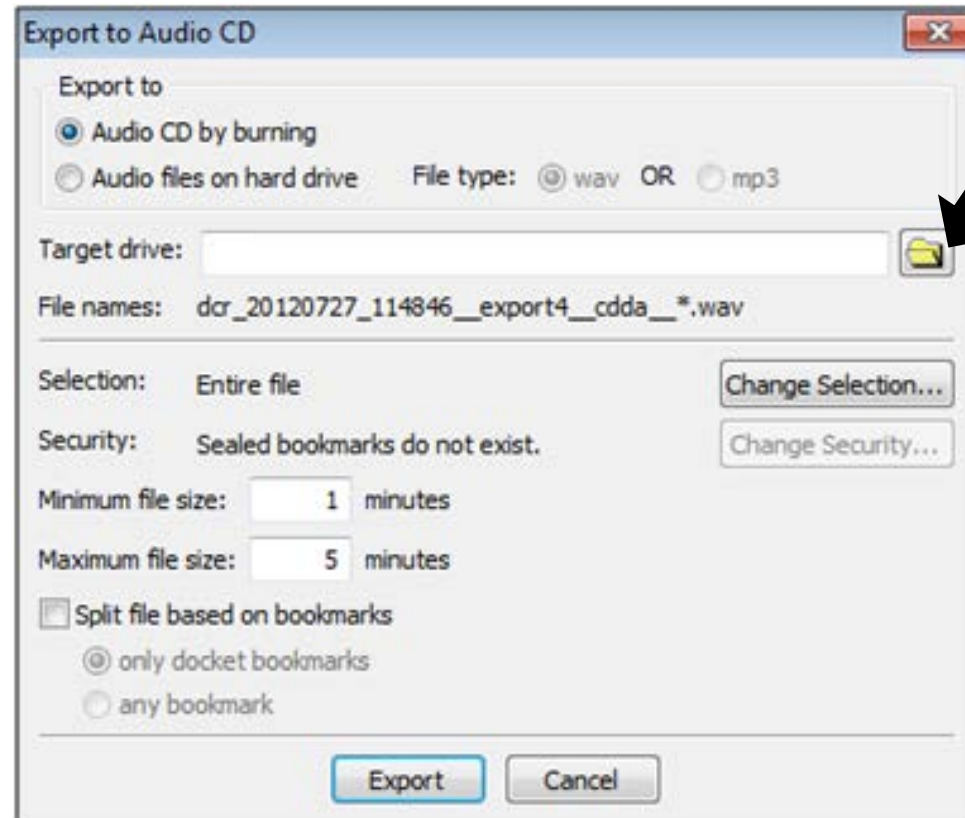
State of Tennessee Courts



- The **Export to Audio CD** window opens.



State of Tennessee Courts

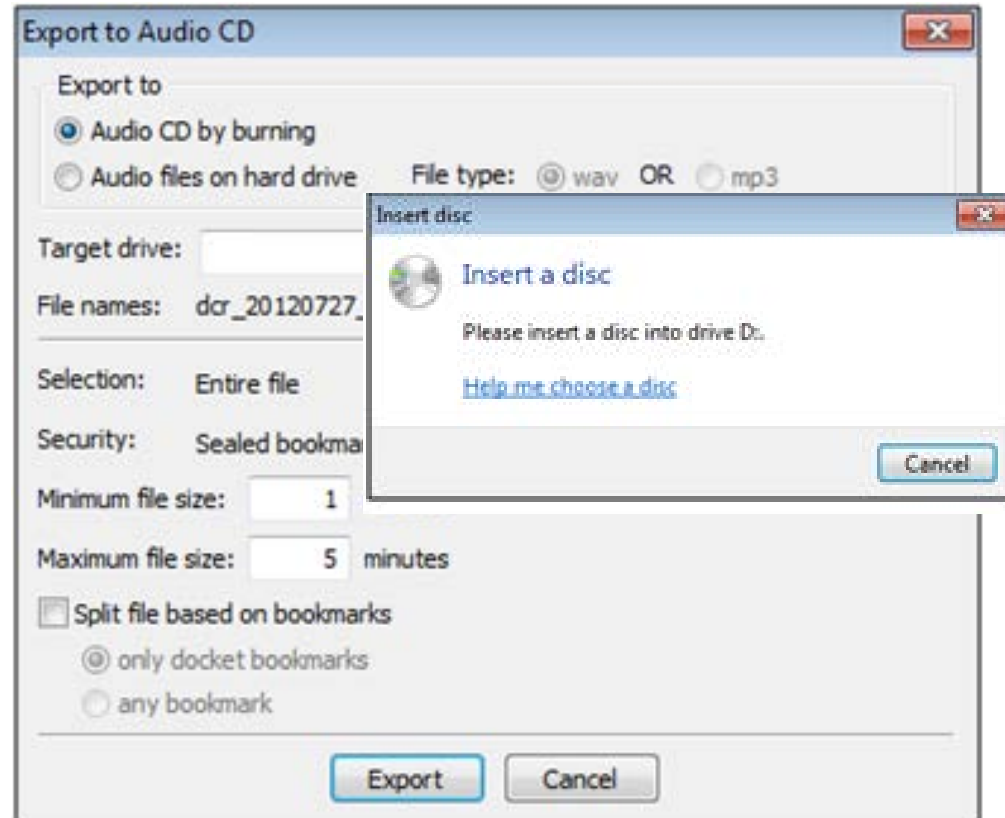


- Click the [Browse] button to select the CD/DVD disc drive.



State of Tennessee Courts

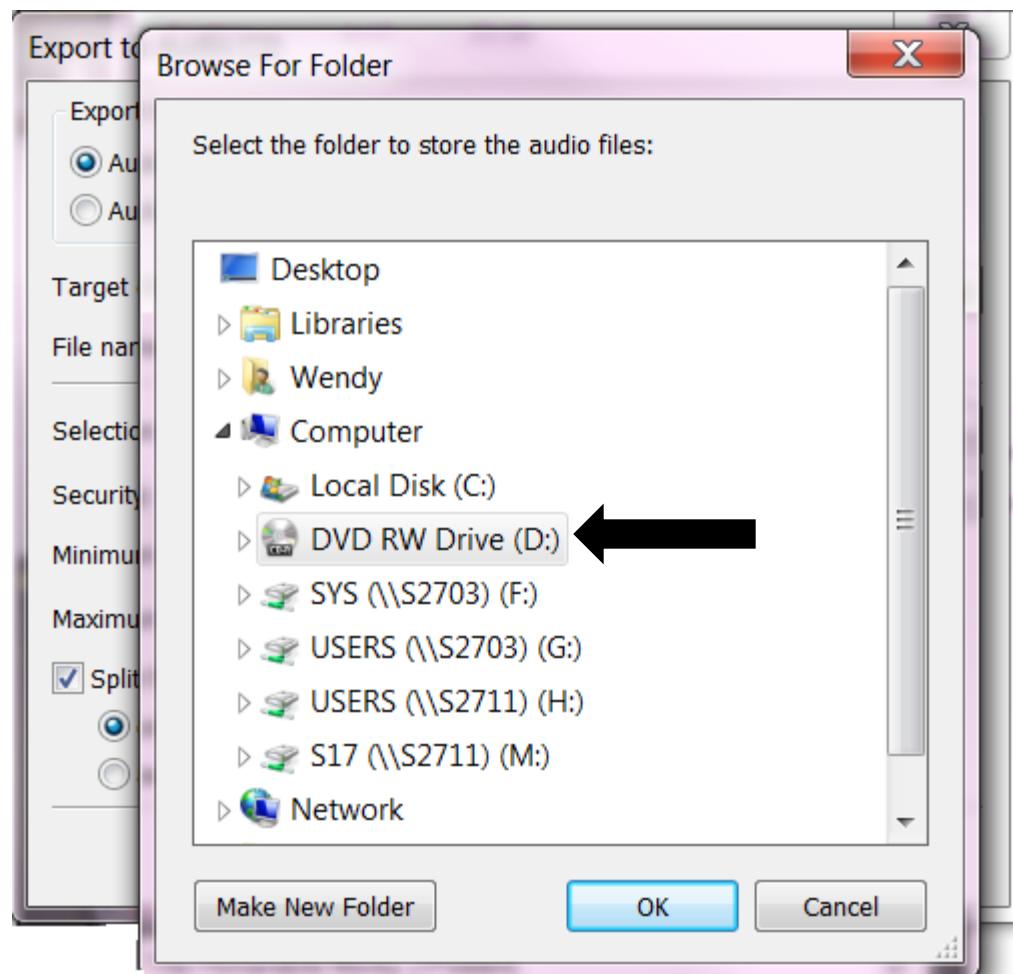
Note: Exporting some files will require a lot of free space. A CD will hold 80 minutes of audio and a DVD will hold 120 minutes of audio. If your recording is more than 80 minutes you may need to use a DVD disc or split the audio into separate CD's.



- The 'Insert a disc' message appears. Insert a CD-R/DVD-R in the disc drive then click on the **[Cancel]** button.



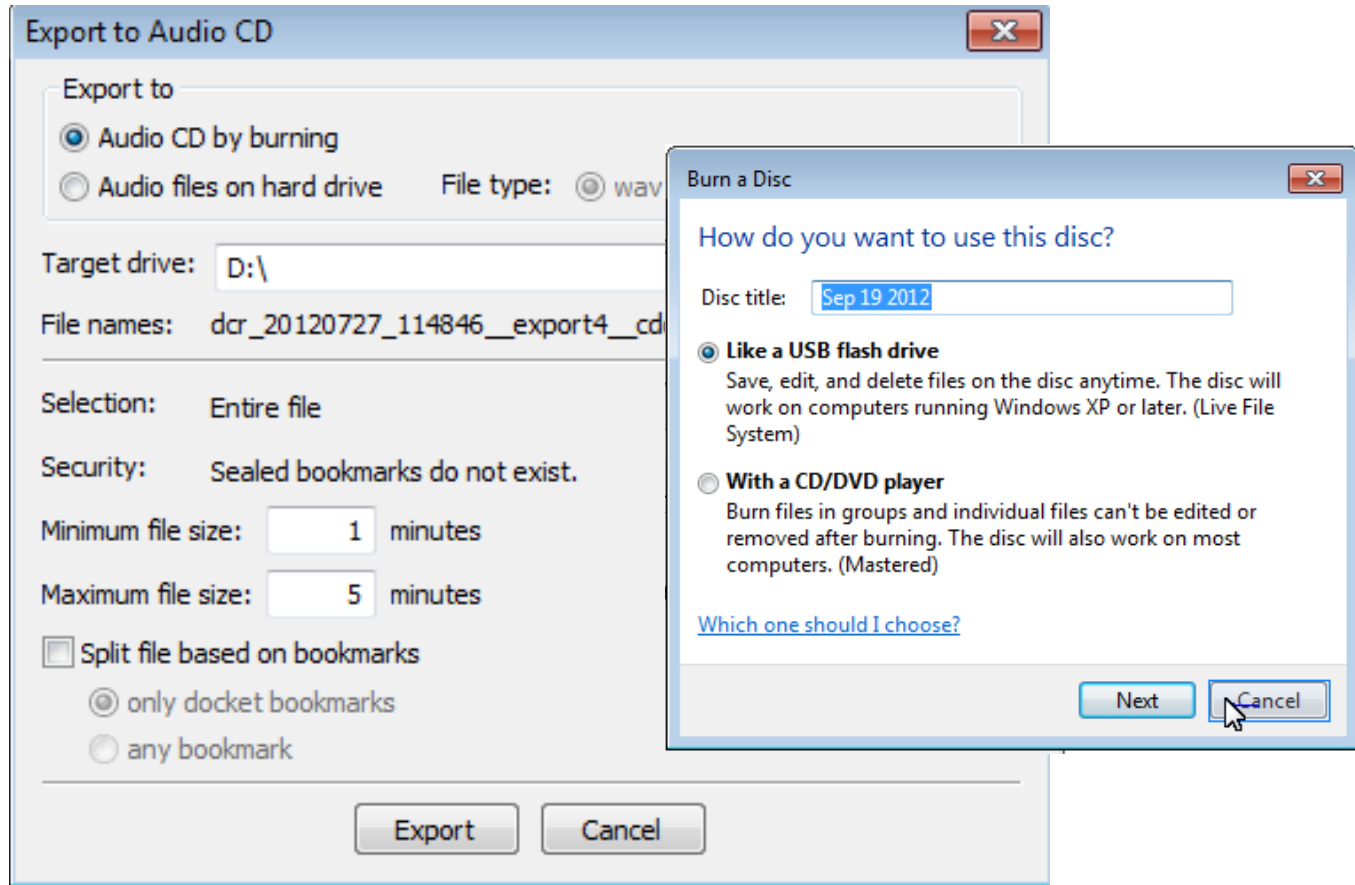
State of Tennessee Courts



- Select the CD/DVD RW Drive. This is the disc drive. Click on the [OK] button.



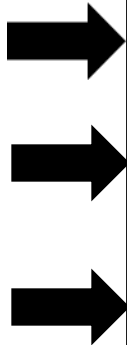
State of Tennessee Courts



- If the **Burn a Disc** window opens, click on the **Cancel** button.



State of Tennessee Courts



Export to Audio CD

Export to

Audio CD by burning
 Audio files on hard drive File type: wav OR mp3

Target drive: D:\

File names: dcr_20120727_114846__export4__cdda_*.wav

Selection: Entire file [Change Selection...](#)

Security: Sealed bookmarks do not exist. [Change Security...](#)

Minimum file size: 1 minutes

Maximum file size: 5 minutes

Split file based on bookmarks
 only docket bookmarks
 any bookmark

[Export](#) [Cancel](#)

- Verify that Export to 'Audio CD by burning' is selected, the Target drive displays, and that Selection displays 'Entire file'. Click on the [Export] button.



State of Tennessee Courts



The screenshot displays the Digital Court Player interface. The main window shows a recording progress bar labeled 'Burning:' with a green bar indicating approximately 66% completion. Below the progress bar, the length is listed as 13:27 sec. (9.17 MB) and the time is 7/27/2012 11:53:52 AM. The position is 0:00 / -13:27. A volume slider is visible on the right. Below the progress bar are playback controls (play, pause, stop, previous, next, 10 sec) and channel settings (Playing channels: All channels, 1-8; Channel recording levels: 1-8).

The 'Bookmarks - Digital Court Player' window shows a list of recording events:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording

The 'File Notes - Digital Court Player' window shows the following text:

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

The 'Speaker' field is empty, and the 'Notes' field contains 'Start Recording'.

- The Burning progress bar displays.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface with the following components:

- Main Player Window:** Shows playback controls including play/pause, stop, previous, next, and volume. The status bar indicates "Action: File is exported." and "Length: 13:27 sec. (9.17 MB)". The time is 7/27/2012 11:53:52 AM and the position is 0:00 / -13:27.
- Bookmarks - Digital Court Player:** A table listing recording events with time, speaker, and notes.
- File Notes - Digital Court Player:** A text box containing case information.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- Burning is now complete and the action displays 'File is exported'.



State of Tennessee Courts

The screenshot displays a digital court player interface. The main window shows a large blue musical note icon and playback controls. A black arrow points to the square stop button. To the right, a 'Bookmarks - Digital Court Player' window displays a list of recording events with columns for Time, Speaker, and Notes. Below it, a 'File Notes - Digital Court Player' window shows text: 'The Honorable Micky Powers, Division 99, Wednesday, July 18, 2012, AGs, Mary Franks, Janice Martin and Betty Newman, PDs Jack Whale, Tammy Moore and Bobby White'.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- Windows Media Player opens and starts playing the recording you exported. Select the ■[Stop] button to stop playing.



State of Tennessee Courts

The screenshot shows the Digital Court Player application with several windows open. A black arrow points to the 'X' close button in the top right corner of the 'Track 1' window. The application displays a status bar with the following information:

- Status: Action: File is exported.
- Length: 13:27 sec. (9.17 MB)
- Time: 7/27/2012 11:53:52 AM
- Position: 0:00 -13:27

The interface also includes a volume control slider, playback controls (play, pause, stop, previous, next), and a 'Thin View (Alt+F5)' button. The 'Playing channels' section shows 'All channels' selected, and the 'Channel recording levels' section shows levels for channels 1 through 8.

The 'Bookmarks - Digital Court Player' window displays a table of recording events:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording

The 'File Notes - Digital Court Player' window displays the following text:

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- Click on the X to close the Media Player application.



State of Tennessee Courts

File Playback View Tools Selection Help

Status
Action: Stopped
Length: 13:27 sec. (9.17 MB)
Time: 7/27/2012 11:53:52 AM
Position: 0:00 -13:27

Volume

Playing channels
All channels 1 2 3 4 5 6 7 8

Channel recording levels
1 2 3 4 5 6 7 8

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

Bookmarks - Digital Court Player

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording

Speaker:
Notes:
Start Recording

- To close the Digital Court Player, click on the X (exit).



State of Tennessee Courts



- Eject disc from disc drive.



State of Tennessee Courts



- You should be able to listen to the recording from any disc player or you can use Windows Media Player from any computer.



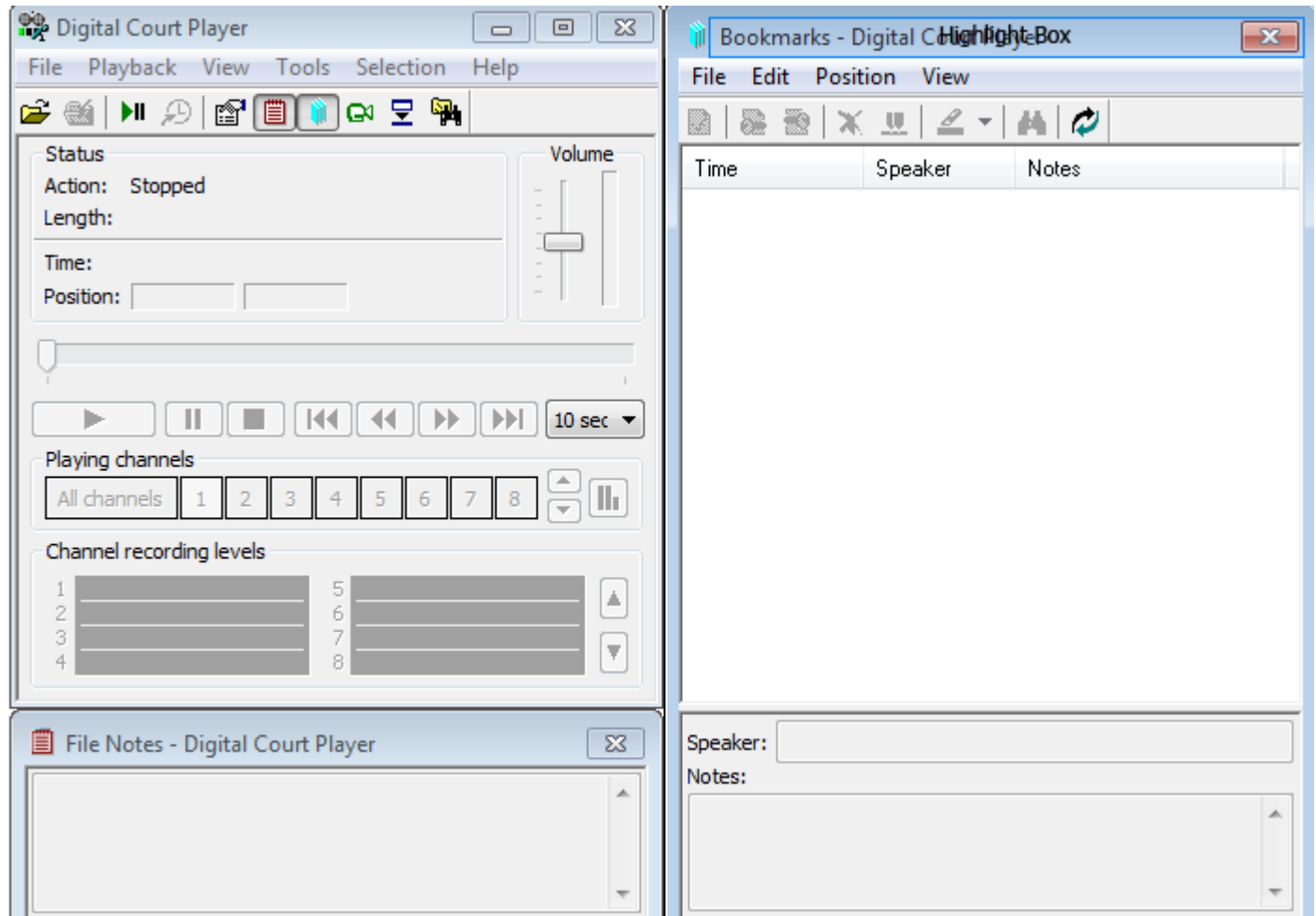
State of Tennessee Courts



- Let's learn how to export a part of a recording file onto a disc as a wave file.



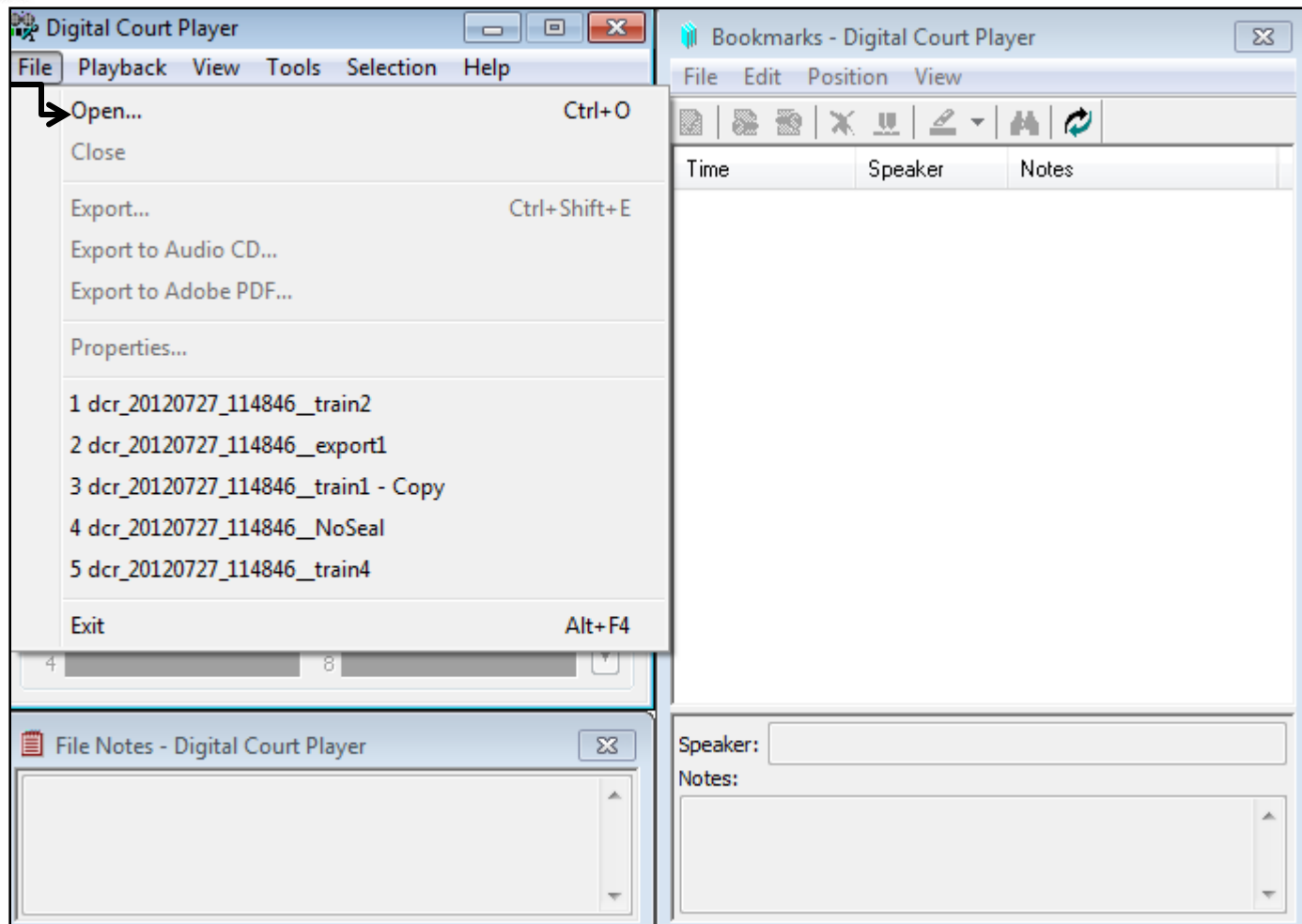
State of Tennessee Courts



- Open the Digital Court Player.



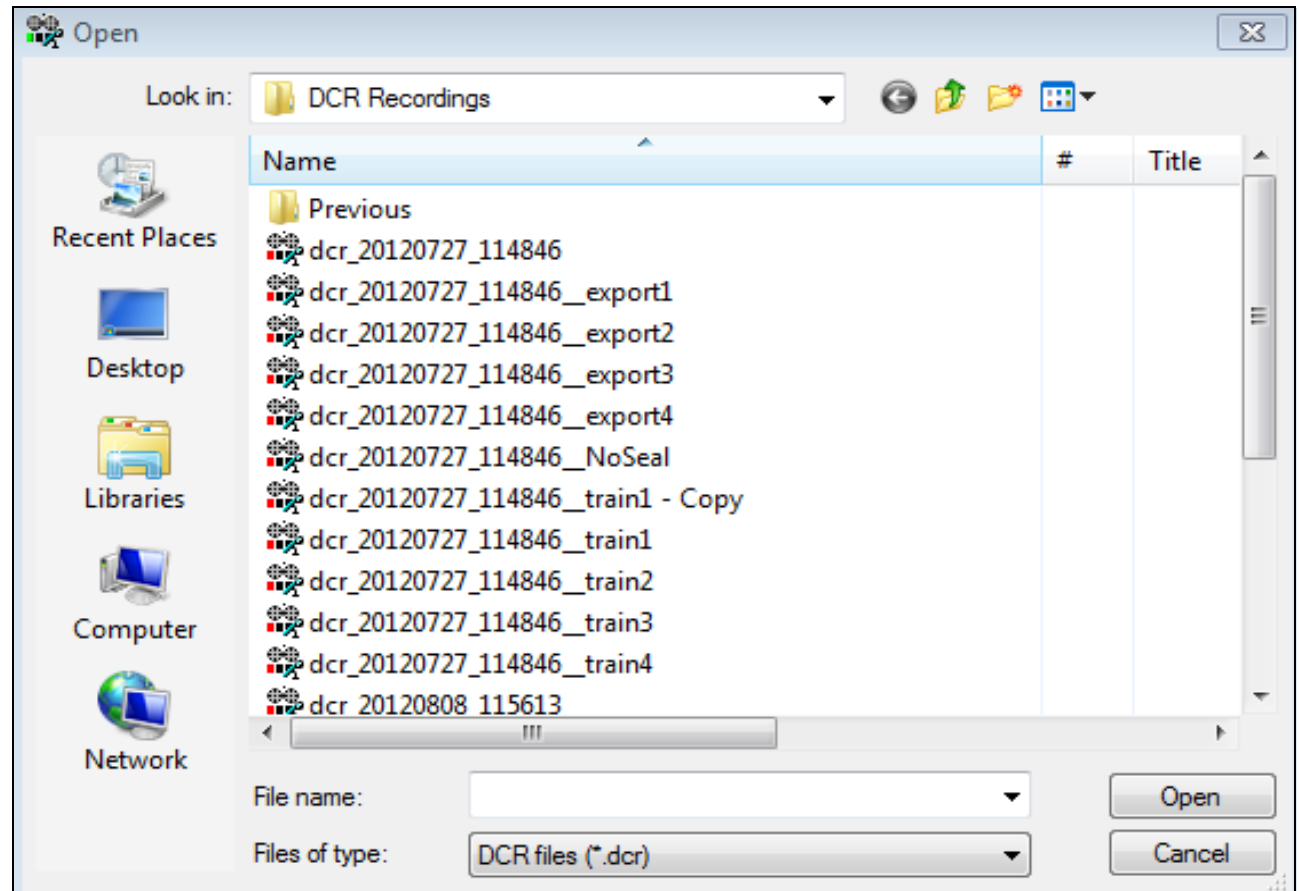
State of Tennessee Courts



- Select 'File' from the menu bar then 'Open' from the list.



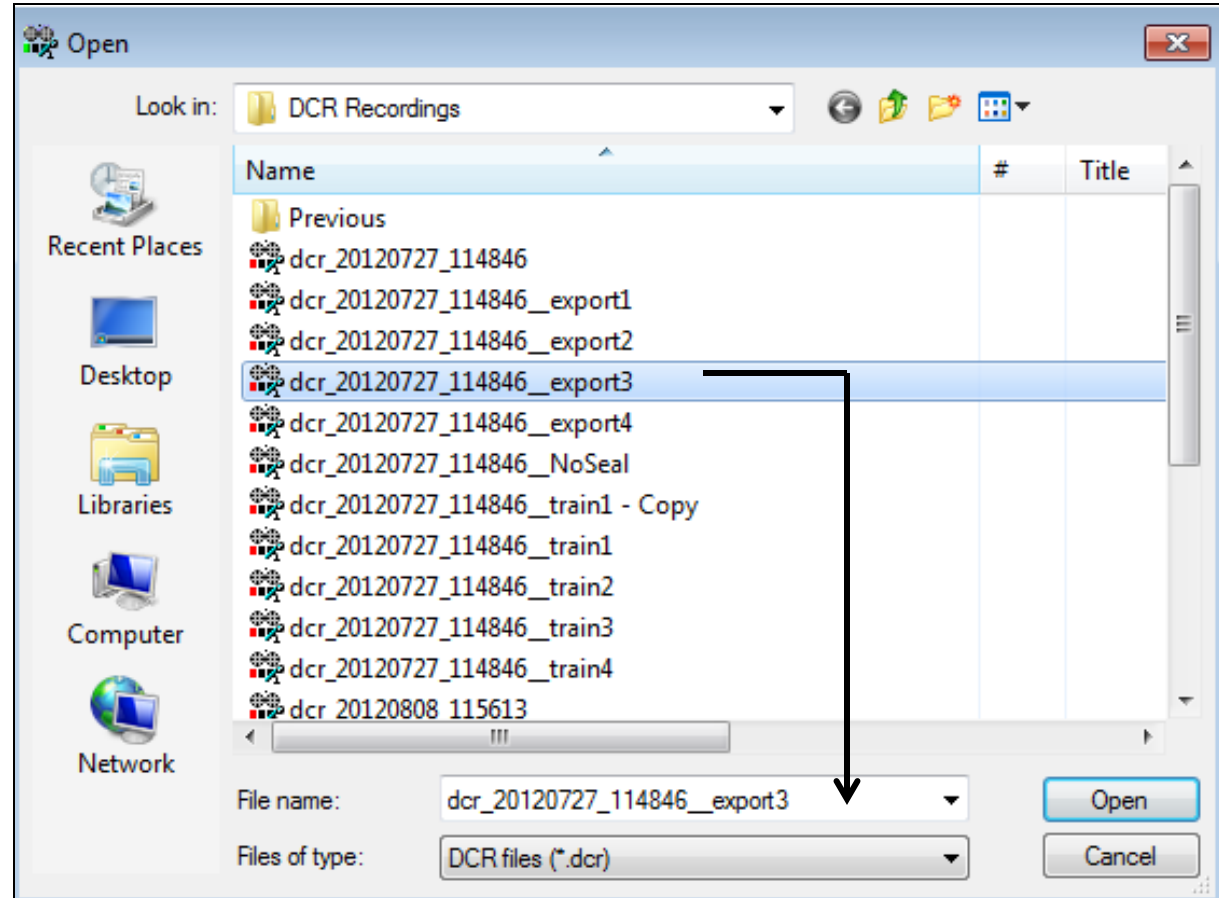
State of Tennessee Courts



- Browse for the correct drive and folder. Locate the file you want to export.



State of Tennessee Courts



- Select the file you want to export and click on the [Open] button.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface with the following components:

- Main Player Window:**
 - File Playback View Tools Selection Help
 - Status: Action: Stopped, Length: 20:58 sec. (14.29 MB), Time: 7/27/2012 11:53:52 AM, Position: 0:00 -20:58
 - Volume slider
 - Playback controls: Play, Stop, Previous, Next, 10 sec
 - Playing channels: All channels, 1, 2, 3, 4, 5, 6, 7, 8
 - Channel recording levels: 1-8
- Bookmarks - Digital Court Player Window:**

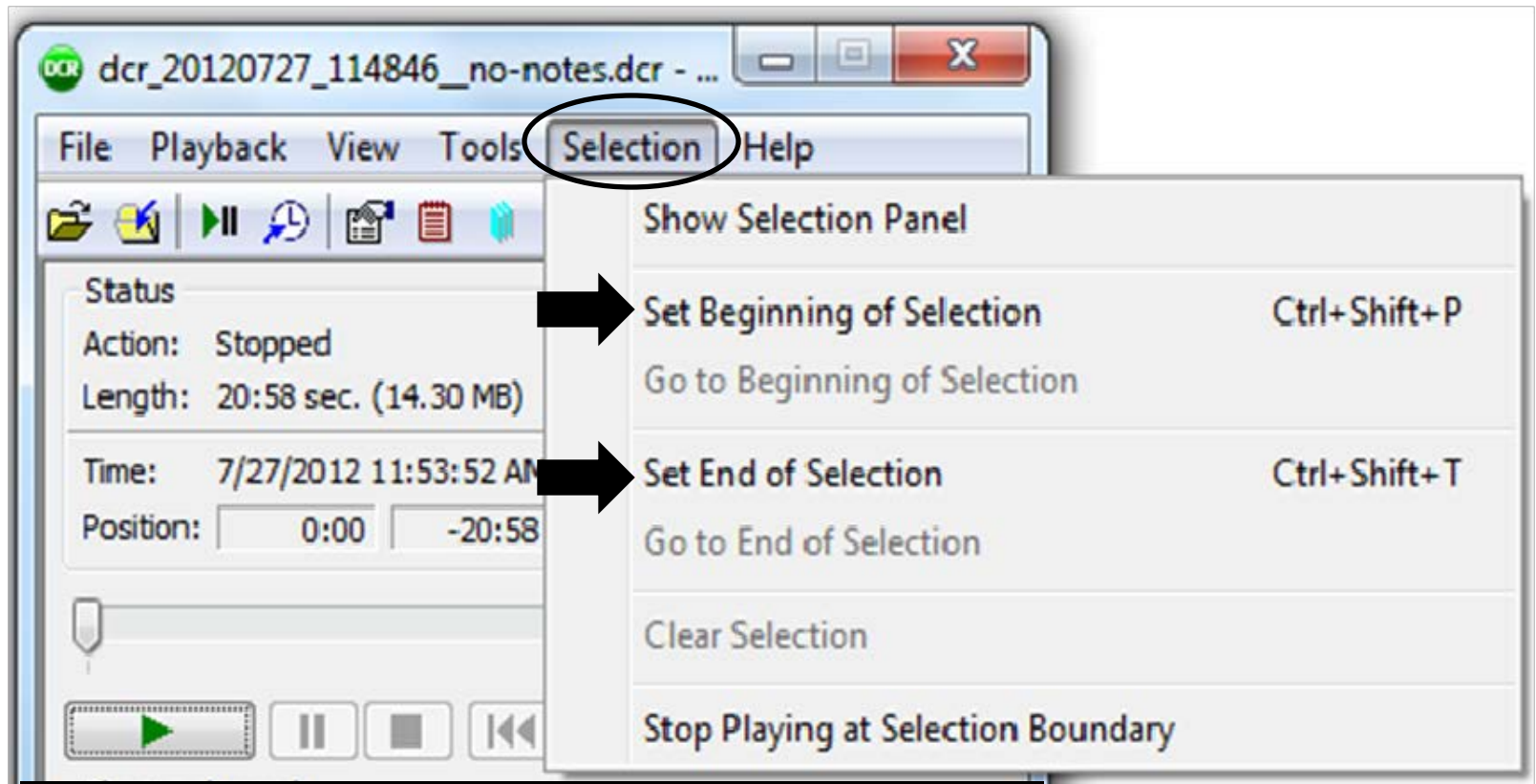
Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording
1:05:53 PM	Docket 10-7...	
1:06:13 PM	Jerry Willis	Defendant
- File Notes - Digital Court Player Window:**

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- The file opens and displays recording with bookmarks and notes.



State of Tennessee Courts



- To export part of a recording file, you will need to mark the selection. Go to the menu bar and select “Selection” and use the Set Beginning/Set End of Selection markers.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window, titled 'dcr_20120727_114846_export3.dcr - Dig...', includes a menu bar (File, Playback, View, Tools, Selection, Help) and a toolbar with various playback controls. The status area shows 'Action: Stopped', 'Length: 20:58 sec. (14.29 MB)', 'Time: 7/27/2012 11:53:52 AM', and 'Position: 0:00 -20:58'. A volume slider is also present. The playback controls include a play button, a progress bar, and buttons for stop, previous, play, next, and a 10-second skip button. Below the playback controls are 'Playing channels' (All channels, 1-8) and 'Channel recording levels' (1-8). A 'File Notes - Digital Court Player' window is open at the bottom left, displaying the following text:

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

The 'Bookmarks - Digital Court Player' window is open on the right, showing a list of time-stamped events with speaker names and notes:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording
1:05:53 PM	Docket 10-7...	
1:06:13 PM	Jerry Willis	Defendant

- Use the playback buttons to move through the file to find the section you want to export.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window is titled "dcr_20120727_114846_export3.dcr - Dig...". It features a menu bar (File, Playback, View, Tools, Selection, Help) and a toolbar with various playback controls. The status bar shows "Action: Stopped", "Length: 20:58 sec. (14.29 MB)", "Time: 7/27/2012 11:53:52 AM", and "Position: 0:00 -20:58". A volume control slider is visible on the right. The playback controls include a play button (highlighted by a black arrow), a stop button, a previous button, a next button, and a 10-second skip button. Below the playback controls are "Playing channels" (All channels, 1-8) and "Channel recording levels" (1-8). The "Bookmarks - Digital Court Player" window on the right shows a list of recording events:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording
1:05:53 PM	Docket 10-7...	
1:06:13 PM	Jerry Willis	Defendant

The "File Notes - Digital Court Player" window at the bottom left contains the following text:

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- But first, click on the [Play] button to listen to the recording so you can stop at the section you want to export.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface with the following components:

- Main Playback Window:** Shows status (Action: Stopped, Length: 20:58 sec. (14.29 MB), Time: 7/27/2012 11:53:52 AM, Position: 0:00 -20:58), volume control, and playback buttons (Play, Stop, Previous, Next, 10 sec). A black arrow points to the 'Next' button.
- Playing channels:** A row of buttons labeled 'All channels', '1', '2', '3', '4', '5', '6', '7', '8'. A black arrow points to the '6' button.
- Channel recording levels:** A grid for adjusting levels for channels 1 through 8.
- Bookmarks - Digital Court Player:** A table listing recording events with time, speaker, and notes.
- File Notes - Digital Court Player:** A text area containing case details.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition gran...	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording
1:05:53 PM	Docket 10-7...	
1:06:13 PM	Jerry Willis	Defendant

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- Click on the [Right (one step)] button to move forward within the recording by 30 seconds.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window is titled "dcr_20120727_114846_export3.dcr - D...". The playback controls include a status bar showing "Action: Playing", "Length: 20:58 sec. (14.29 MB)", "Time: 7/27/2012 11:56:32 AM", and "Position: 2:40 -18:18". A volume slider is visible on the right. The playback controls include a play/pause button, a stop button, a fast forward button, and a 30-second fast forward button. A black arrow points to the 30-second fast forward button. Below the playback controls are "Playing channels" (All channels, 1, 2, 3, 4, 5, 6, 7, 8) and "Channel recording levels" (1, 2, 3, 4, 5, 6, 7, 8). The "Bookmarks - Digital Court Player" window shows a list of bookmarks with columns for Time, Speaker, and Notes. The "File Notes - Digital Court Player" window shows the following text:

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

- Click on the down arrow if you want to change the amount of time to move forward within recording.



State of Tennessee Courts

The screenshot shows the Digital Court Player interface. The main window displays playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status indicates the file is playing, with a length of 20:58 seconds (14.29 MB) and a current position of 2:41. The playback controls include buttons for play/pause, stop, previous, and next, along with a volume slider and a dropdown menu for skip times. The dropdown menu is open, showing options from 1 sec to 8 hour, with '1 min.' selected. Below the playback controls are 'Playing channels' (All channels, 1-8) and 'Channel recording levels' (1-8). A 'File Notes' window is also visible, showing 'The Honorable Micky Powers Division 99'.

The 'Bookmarks - Digital Court Player' window is open, displaying a list of bookmarks with columns for Time, Speaker, and Notes. The list includes the following entries:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

The 'Speaker' field is set to 'CE (White)' and the 'Notes' field is empty.

- Select '1 min.' from the list.



State of Tennessee Courts

File Playback View Tools Selection Help

Status
Action: Playing
Length: 20:58 sec. (14.29 MB)
Time: 7/27/2012 11:56:34 AM
Position: 2:43 -18:15

Volume

Playing channels
All channels 1 2 3 4 5 6 7 8

Channel recording levels

1 2 3 4 5 6 7 8

Bookmarks - Digital Court Player

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

Speaker: CE (White)
Notes:

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- Click on the [Right (one step)] button to move forward by 1 minute within the recording.



State of Tennessee Courts

File Playback View Tools Selection Help

Status
Action: Playing
Length: 20:58 sec. (14.29 MB)
Time: 7/27/2012 11:56:34 AM
Position: 2:43 -18:15

Volume

Playing channels
All channels 1 2 3 4 5 6 7 8

Channel recording levels

1 2 3 4 5 6 7 8

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs: Mary Franks, Janice Martin and Betty Newman
PDs: Jack Whale, Tammy Moore and Bobby White

Bookmarks - Digital Court Player

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

Speaker: CE (White)
Notes:

- Continue to click on the [Right (one step)] button until you find the section you need.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window shows playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status is 'Playing', with a length of 20:58 sec. (14.29 MB) and a current time of 7/27/2012 12:01:37 PM. The position is 7:45 / -13:13. The volume is set to approximately 50%. The playback controls include buttons for Play/Pause, Stop, Previous, Next, and a 1 min skip forward button. The Stop button is highlighted with a blue box. Below the playback controls are 'Playing channels' (All channels, 1-8) and 'Channel recording levels' (1-8).

The 'Bookmarks - Digital Court Player' window is open, showing a list of bookmarks with columns for Time, Speaker, and Notes. The current speaker is 'DE Lockwood'.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

File Notes - Digital Court Player
The Honorable Micky Powers

- Click on the Stop button when you find the section.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window is titled "dcr_20120727_114846_export3.dcr - D...". The menu bar includes "File", "Playback", "View", "Tools", "Selection", and "Help". The "Selection" menu is currently open. The playback area shows the status as "Stopped", a length of 20:58 sec. (14.29 MB), and a time of 7/27/2012 12:01:40 PM. The position is 7:49 / -13:09. Below the playback area are controls for playing channels (All channels, 1-8) and channel recording levels (1-8). A "File Notes" window is open at the bottom, displaying text: "The Honorable Micky Powers, Division 99, Wednesday, July 18, 2012, AGs, Mary Franks, Janice Martin and Betty Newman, PDs Jack Whale, Tammy Moore and Bobby White".

The "Bookmarks - Digital Court Player" window is also visible, showing a list of bookmarks with columns for Time, Speaker, and Notes. The list includes:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

Below the bookmarks list, the "Speaker" field is set to "DE Lockwood" and the "Notes" field is empty.

- Select 'Selection' from the menu bar.



State of Tennessee Courts

The screenshot shows the Digital Court Player interface with the 'Selection' menu open. The menu items are:

- Show Selection Panel
- Set Beginning of Selection** (Ctrl+Shift+P)
- Go to Beginning of Selection
- Set End of Selection (Ctrl+Shift+T)
- Go to End of Selection
- Clear Selection
- Stop Playing at Selection Boundary

The interface also displays playback controls, channel settings, and a notes section with the following entries:

Time	Notes
12:02:33 PM	CE Franks
12:03:55 PM	arguments
12:05:46 PM	Petition granted
12:07:19 PM	Stop Recording
1:05:31 PM	Start Recording

- Then select 'Set Beginning of Selection' from the list.



State of Tennessee Courts

The screenshot displays two windows from the Digital Court Player application. The left window, titled "dcr_20120727_114846_export3.dcr - D...", shows playback controls. The status is "Stopped" with a length of 20:58 sec. (14.29 MB). The time is 7/27/2012 12:01:40 PM and the position is 7:49 / -13:09. A triangular marker is placed on the progress bar. The right window, titled "Bookmarks - Digital Court Player", shows a list of bookmarks with columns for Time, Speaker, and Notes.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

- This will insert a triangular marker at the beginning of the selection you want to export.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The left pane shows playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status is 'Stopped', with a length of 20:58 sec. (14.29 MB). The current time is 7/27/2012 12:01:40 PM, and the position is 7:49 / -13:09. A volume slider is visible. Below the volume control is a 'Slider' control, which is a horizontal bar with a playhead icon, used for navigating through the recording. Playback controls include Play, Stop, Previous, Next, and a 1-minute skip button. The 'Playing channels' section shows 'All channels' selected, and 'Channel recording levels' are displayed for 8 channels.

The right pane shows the 'Bookmarks - Digital Court Player' window, which contains a table of recording events:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

At the bottom of the right pane, the current speaker is identified as 'DE Lockwood'.

- To locate the end of your selection, you can use the slider to move through the recording then click [Play], listen and click [Stop].



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window shows playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status indicates the file is playing, with a length of 20:58 seconds (14.29 MB) and a current position of 13:03. The playback progress bar is visible, and the stop button is highlighted. The volume control is set to a moderate level. The playback speed is currently set to 1.0x, and the channel recording levels are shown for 4 channels.

The Bookmarks - Digital Court Player window is open, displaying a list of bookmarks with the following data:

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofor Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

The Speaker field for the selected bookmark is 'Petition granted' and the Notes field is empty.

- Click on the [Stop] button when you reach the end of your selection.



State of Tennessee Courts

The screenshot shows the Digital Court Player interface with the 'Selection' menu open. The menu options are:

- Show Selection Panel
- Set Beginning of Selection (Ctrl+Shift+P)
- Go to Beginning of Selection
- Set End of Selection (Ctrl+Shift+T)
- Go to End of Selection
- Clear Selection
- Stop Playing at Selection Boundary

The status bar shows the file name 'dcr_20120727_114846_export3.dcr - D...', the status 'Stopped', and the length '20:58 sec. (14.29 MB)'. The time is '7/27/2012 12:07:06 PM' and the position is '13:14 -7:43'. The playback controls include play, pause, stop, and previous buttons. The 'Playing channels' section shows 'All channels' selected. The 'Channel recording levels' section shows levels for channels 1 through 8. The recording events list includes:

- 12:02:33 PM CE Franks
- 12:03:55 PM arguments
- 12:05:46 PM Petition granted
- 12:07:19 PM Stop Recording
- 1:05:31 PM Start Recording

The speaker is identified as 'Petition granted'.

- Select 'Selection' from the menu bar then select 'Set End of Selection' from the list.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window shows playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status is 'Stopped', with a length of 20:58 sec. (14.29 MB). The current time is 7/27/2012 12:07:06 PM, and the position is 13:14. A volume slider is visible on the right. The playback controls include buttons for play, stop, previous, and next, along with a seek bar. A triangular marker is placed at the end of the selection on the seek bar. Below the playback controls are 'Playing channels' (All channels, 1-8) and 'Channel recording levels' (1-8).

The 'Bookmarks - Digital Court Player' window is open on the right, showing a list of bookmarks with columns for Time, Speaker, and Notes. The current bookmark is 'Petition granted' at 12:05:46 PM.

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

- This will insert a triangular marker at the end of your selection.



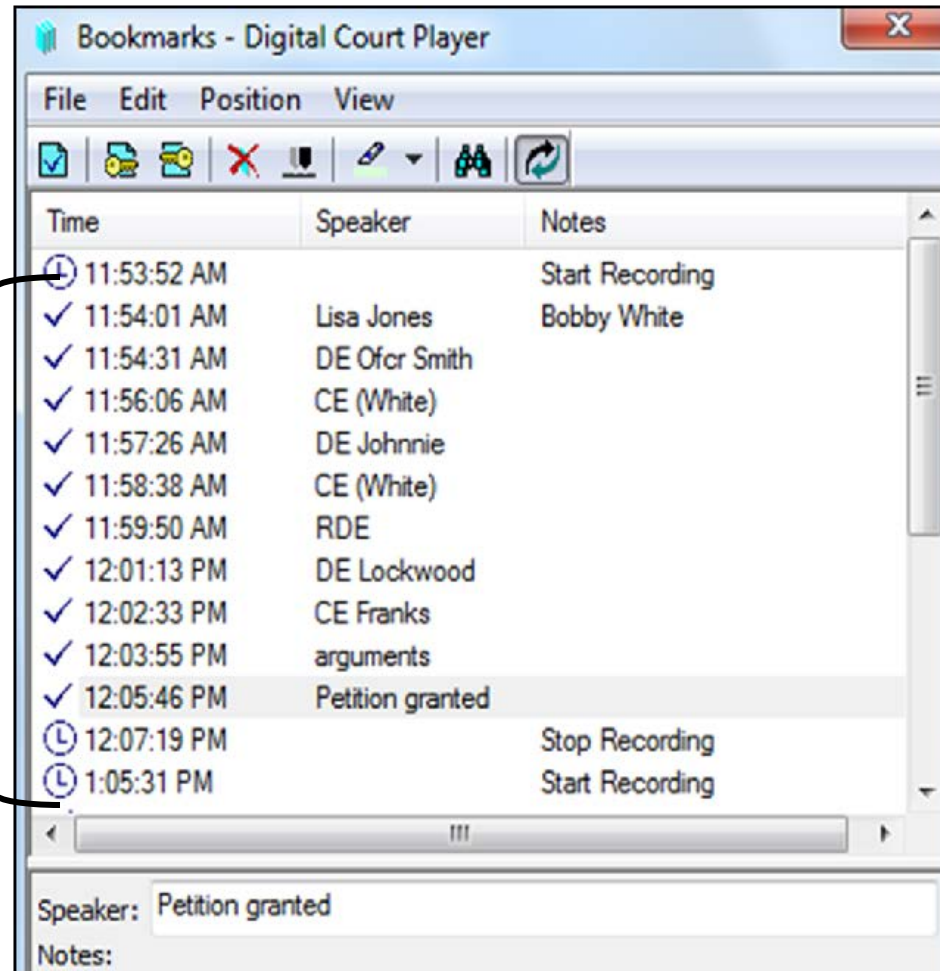
State of Tennessee Courts

Time	Speaker	Notes
11:53:52 AM		Start Recording
11:54:01 AM	Lisa Jones	Bobby White
11:54:31 AM	DE Ofcr Smith	
11:56:06 AM	CE (White)	
11:57:26 AM	DE Johnnie	
11:58:38 AM	CE (White)	
11:59:50 AM	RDE	
12:01:13 PM	DE Lockwood	
12:02:33 PM	CE Franks	
12:03:55 PM	arguments	
12:05:46 PM	Petition granted	
12:07:19 PM		Stop Recording
1:05:31 PM		Start Recording

- Since you have determined the section, you are ready to export.



State of Tennessee Courts



- Or you can use bookmarks to mark your selection.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window is titled "dcr_20120727_114846_export3.dcr - Dig...". The interface includes a menu bar (File, Playback, View, Tools, Selection, Help), a toolbar with various playback controls, and a status panel. The status panel shows the action is "Stopped", the length is "20:58 sec. (14.29 MB)", the time is "7/27/2012 11:53:52 AM", and the position is "0:00 -20:58". Below the status panel are playback controls including play, pause, stop, previous, next, and a "10 sec" jump button. There are also "Playing channels" (All channels, 1-8) and "Channel recording levels" (1-8) sections.

The "Bookmarks - Digital Court Player" window is open, showing a list of bookmarks. The bookmark at 1:05:53 PM, labeled "Docket 10-7", is highlighted with a black border. The list includes the following entries:

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- Double-click on the bookmark that begins your selection.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window shows playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status is 'Stopped', with a length of 20:58 sec. (14.29 MB). The current time is 8/1/2012 1:05:53 PM, and the position is 13:50. A slider is visible, and a black arrow points from it to the 'Bookmarks - Digital Court Player' window. This window contains a table of bookmarks:

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

The entry at 1:05:53 PM is highlighted in blue. The 'Speaker' column for this entry is 'Docket 10-7...'. The 'Bookmarks - Digital Court Player' window also has a 'Speaker' field at the bottom set to 'Docket 10-789456'.

- Verify that the slider moved into that time position.



State of Tennessee Courts

The screenshot shows the Digital Court Player interface with the 'Selection' menu open. The menu options are:

- Show Selection Panel
- Set Beginning of Selection (Ctrl+Shift+P)
- Go to Beginning of Selection
- Set End of Selection (Ctrl+Shift+T)
- Go to End of Selection
- Clear Selection
- Stop Playing at Selection Boundary

The main window displays the following information:

- Status: Action: Stopped, Length: 20:58 sec. (14.29 MB), Time: 8/1/2012 1:05:53 PM, Position: 13:50 / -7:08
- Playing channels: All channels, 1, 2, 3, 4, 5, 6, 7, 8
- Channel recording levels: 1, 2, 3, 4, 5, 6, 7, 8
- Notes: Stop Recording, Start Recording, Defendant, Stop Recording, Start Recording, 1:09:59 PM, 1:14:31 PM, 1:14:56 PM Sally Jones, 1:15:39 PM CE White, 1:16:49 PM RDE, 1:17:33 PM Stop Recording, Docket 103...
- Speaker: Docket 10-789456

- Select 'Selection' from the menu bar and then select 'Set Beginning of Selection' from the list.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window is titled "dcr_20120727_114846__export3.dcr - Dig...". The menu bar includes "File", "Playback", "View", "Tools", "Selection", and "Help". The playback controls show the status as "Stopped", with a length of 20:58 sec. (14.29 MB) and a time of 8/1/2012 1:05:53 PM. The position is 13:50, with a remaining time of -7:08. A volume slider is visible on the right. Below the playback controls are buttons for "All channels" and "Playing channels" (1-8), and "Channel recording levels" (1-8). A triangular marker is placed on the progress bar at approximately 13:50.

The "Bookmarks - Digital Court Player" window is open, showing a list of bookmarks with columns for "Time", "Speaker", and "Notes".

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- This will insert a triangular marker at the beginning of the selection you want to export.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window shows playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status is 'Stopped', with a length of 20:58 seconds (14.29 MB). The current time is 8/1/2012 1:05:53 PM, and the position is 13:50, with a remaining time of -7:08. The volume is adjustable. Below the playback controls are 'Playing channels' (All channels, 1-8) and 'Channel recording levels' (1-8).

The 'Bookmarks - Digital Court Player' window is open, showing a list of bookmarks. The bookmark at 1:09:59 PM is highlighted with a black border, indicating it is the current selection.

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- Double-click on the bookmark that is at the end of your selection.



State of Tennessee Courts

The screenshot shows the Digital Court Player interface. The main window displays playback controls for a file named 'dcr_20120727_114846_export3.dcr'. The status is 'Stopped', with a length of 20:58 sec. (14.29 MB). The current time is 8/1/2012 1:09:59 PM, and the position is 17:56, with 3:01 remaining. A volume slider is visible on the right. Below the status are playback controls including play, pause, stop, previous, next, and a 10-second skip button. The 'Playing channels' section shows 'All channels' selected. The 'Channel recording levels' section shows levels for 8 channels.

The 'Bookmarks - Digital Court Player' window is open on the right, displaying a list of bookmarks. A black arrow points from the 'Slider' in the main window to the bookmark entry at 1:09:59 PM.

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:07:43 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- Verify that the slider moved into that time position.



State of Tennessee Courts

The screenshot shows the Digital Court Player interface with the 'Selection' menu open. The menu options are:

- Show Selection Panel
- Set Beginning of Selection (Ctrl+Shift+P)
- Go to Beginning of Selection
- Set End of Selection (Ctrl+Shift+T)
- Go to End of Selection
- Clear Selection
- Stop Playing at Selection Boundary

The interface also displays the following information:

- Status: Action: Stopped, Length: 20:58 sec. (14.29 MB), Time: 8/1/2012 1:05:53 PM, Position: 13:50 / -7:08
- Playing channels: All channels, 1, 2, 3, 4, 5, 6, 7, 8
- Channel recording levels: 1, 2, 3, 4, 5, 6, 7, 8
- Recording events list:
 - 1:09:59 PM Stop Recording
 - 1:14:31 PM Start Recording
 - 1:14:56 PM Sally Jones
 - 1:15:39 PM CE White
 - 1:16:49 PM RDE
 - 1:17:33 PM Stop Recording
 - Docket 103...

- Select 'Selection' from the menu bar and then select 'Set End of Selection' from the list.



State of Tennessee Courts

The screenshot displays a digital court player interface with two main panels. The left panel is the main playback window, and the right panel is a bookmarks list.

Main Playback Window:

- Title: dcr_20120727_114846_export3.dcr - Dig...
- Menu: File Playback View Tools Selection Help
- Status: Action: Stopped, Length: 20:58 sec. (14.29 MB), Time: 8/1/2012 1:09:59 PM, Position: 17:56 / -3:01
- Volume: A vertical volume slider.
- Progress: A horizontal progress bar with a blue fill and a triangular playhead marker at the end.
- Controls: Play, Pause, Stop, Previous, Next, and Fast Forward buttons, along with a 10 sec skip button.
- Playing channels: A row of buttons labeled All channels, 1, 2, 3, 4, 5, 6, 7, 8.
- Channel recording levels: A grid of 8 channels with level indicators.

Bookmarks - Digital Court Player:

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- A triangular mark is set at the end of the section.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window shows playback controls for a file named 'dcr_20120727_114846__export3.dcr'. The status is 'Stopped', with a length of 20:58 sec. (14.29 MB). The current time is 8/1/2012 1:09:59 PM, and the position is 17:56, with 3:01 remaining. A volume slider is visible on the right. Below the playback controls are 'Playing channels' (All channels, 1-8) and 'Channel recording levels' (1-8).

The 'Bookmarks - Digital Court Player' window is open, showing a list of bookmarks with columns for Time, Speaker, and Notes. A red box highlights the 'Position' column header in the main window.

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- Since you have determined the section, you are ready to export.



State of Tennessee Courts



- Let's export the selection.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The 'File' menu is open, and the 'Export to Audio CD...' option is highlighted with a black arrow. The main window shows a list of audio files with columns for Time, Speaker, and Notes. A 'File Notes' window is also visible at the bottom.

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- Select 'File' from the menu bar then 'Export to Audio CD' from the list.



State of Tennessee Courts

The screenshot displays two overlapping windows from a digital court player. The foreground window is titled 'Export to Audio CD' and contains the following information:

- Export to:** Audio CD by burning, Audio files on hard drive
- File type:** wav OR mp3
- Target drive:** [Empty field]
- File names:** dcr_20120727_114846__export3__cdda__sel_13-05-53_to_13-14-: (highlighted with a black box)
- Selection:** 8/1/2012 1:05:53 PM - 1:14:31 PM (with a 'Change Selection...' button)
- Security:** Sealed bookmarks do not exist. (with a 'Change Security...' button)
- Minimum file size:** 1 minutes
- Maximum file size:** 5 minutes
- Split file based on bookmarks
 - only docket bookmarks
 - any bookmark
- Buttons:** Export, Cancel

The background window is titled 'Bookmarks - Digital Court Player' and shows a list of bookmarks with columns for time, speaker, and notes:

	Speaker	Notes
2:02:33 PM	CE Franks	
2:03:55 PM	arguments	
2:05:46 PM	Petition gran...	
2:07:19 PM		Stop Recording
05:31 PM		Start Recording
05:53 PM	Docket 10-7...	
06:13 PM	Jerry Willis	Defendant
07:43 PM	RDE	
09:59 PM		Stop Recording
14:31 PM		Start Recording
14:56 PM	Sally Jones	
15:39 PM	CE White	
16:49 PM	RDE	
17:33 PM		Stop Recording
	Docket 103...	

- The 'Export to Audio CD' window opens, and the file name includes the time interval of the selection in military time.



State of Tennessee Courts

Export to Audio CD

Export to

Audio CD by burning

Audio files on hard drive

File type: wav OR mp3

Target drive:

File names: dcr_20120727_114846__export3__cdda__sel_13-05-53_to_13-14-:

Selection: 8/1/2012 1:05:53 PM - 1:14:31 PM

Change Selection...

Security: Sealed bookmarks do not exist.

Change Security...

Minimum file size: minutes

Maximum file size: minutes

Split file based on bookmarks

only docket bookmarks

any bookmark

Export Cancel

Bookmarks - Digital Court Player

Edit Position View

	Speaker	Notes
2:02:33 PM	CE Franks	
2:03:55 PM	arguments	
2:05:46 PM	Petition gran...	
2:07:19 PM		Stop Recording
05:31 PM		Start Recording
05:53 PM	Docket 10-7...	
06:13 PM	Jerry Willis	Defendant
07:43 PM	RDE	
09:59 PM		Stop Recording
14:31 PM		Start Recording
14:56 PM	Sally Jones	
15:39 PM	CE White	
16:49 PM	RDE	
17:33 PM		Stop Recording
	Docket 103...	

File Notes - Digital Court Player

Speaker:

- Verify the time interval for your selection. The end time appears to have the incorrect time.



State of Tennessee Courts

The screenshot shows two overlapping windows. The foreground window is titled "Export to Audio CD" and contains the following options:

- Export to:
 - Audio CD by burning
 - Audio files on hard drive
- File type: wav OR mp3
- Target drive: [empty field]
- File names: dcr_20120727_114846__export3__cdda__sel_13-05-53_to_13-14-...
- Selection: 8/1/2012 1:05:53 PM - 1:14:31 PM [Change Selection...]
- Security: Sealed bookmarks do not exist. [Change Security...]
- Minimum file size: 1 minutes
- Maximum file size: 5 minutes
- Split file based on bookmarks
 - only docket bookmarks
 - any bookmark
- Buttons: Export, Cancel

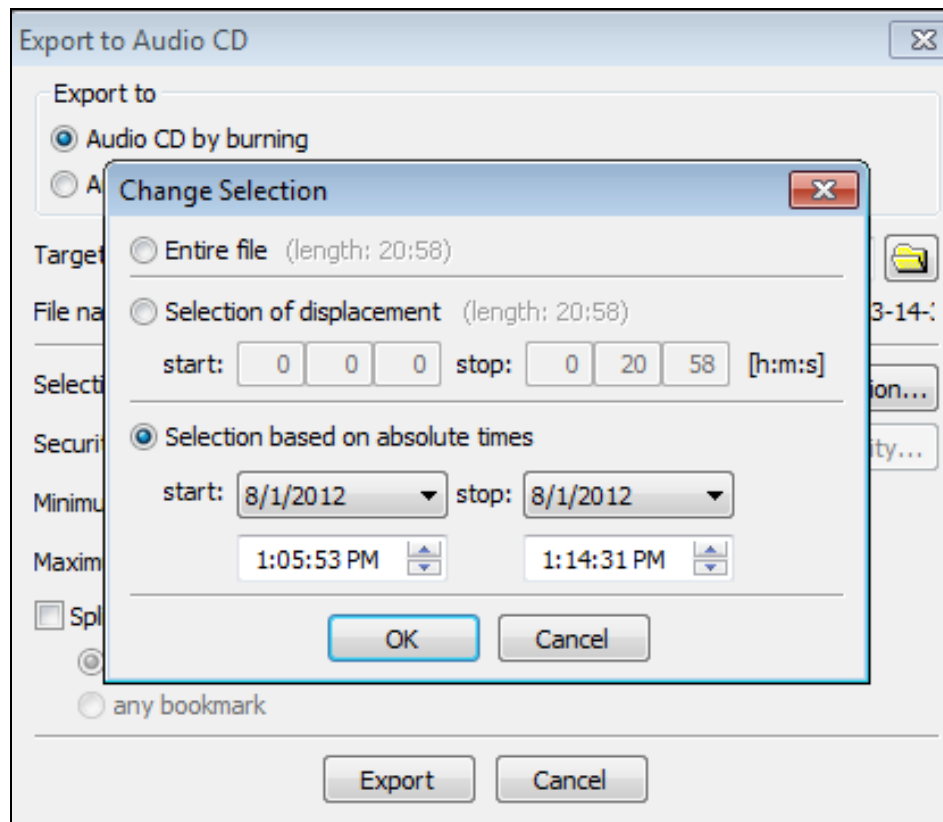
The background window is titled "bookmarks - Digital Court Player" and displays a table of audio bookmarks:

	Speaker	Notes
2:02:33 PM	CE Franks	
2:03:55 PM	arguments	
2:05:46 PM	Petition gran...	
2:07:19 PM		Stop Recording
05:31 PM		Start Recording
05:53 PM	Docket 10-7...	
06:13 PM	Jerry Willis	Defendant
07:43 PM	RDE	
09:59 PM		Stop Recording
14:31 PM		Start Recording
14:56 PM	Sally Jones	
15:39 PM	CE White	
16:49 PM	RDE	
17:33 PM		Stop Recording
	Docket 103...	

- Click on the [Change Selection] button.



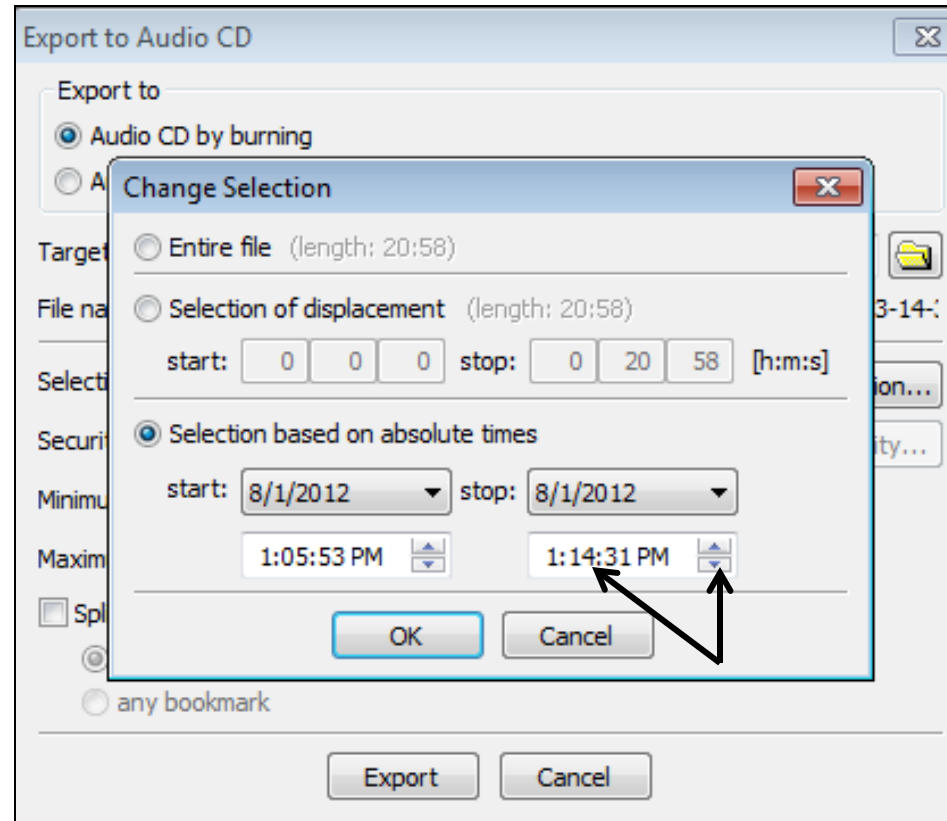
State of Tennessee Courts



- The 'Change Selection' window opens and displays the incorrect 'Stop' time for your selection. It should be 1:09:59.



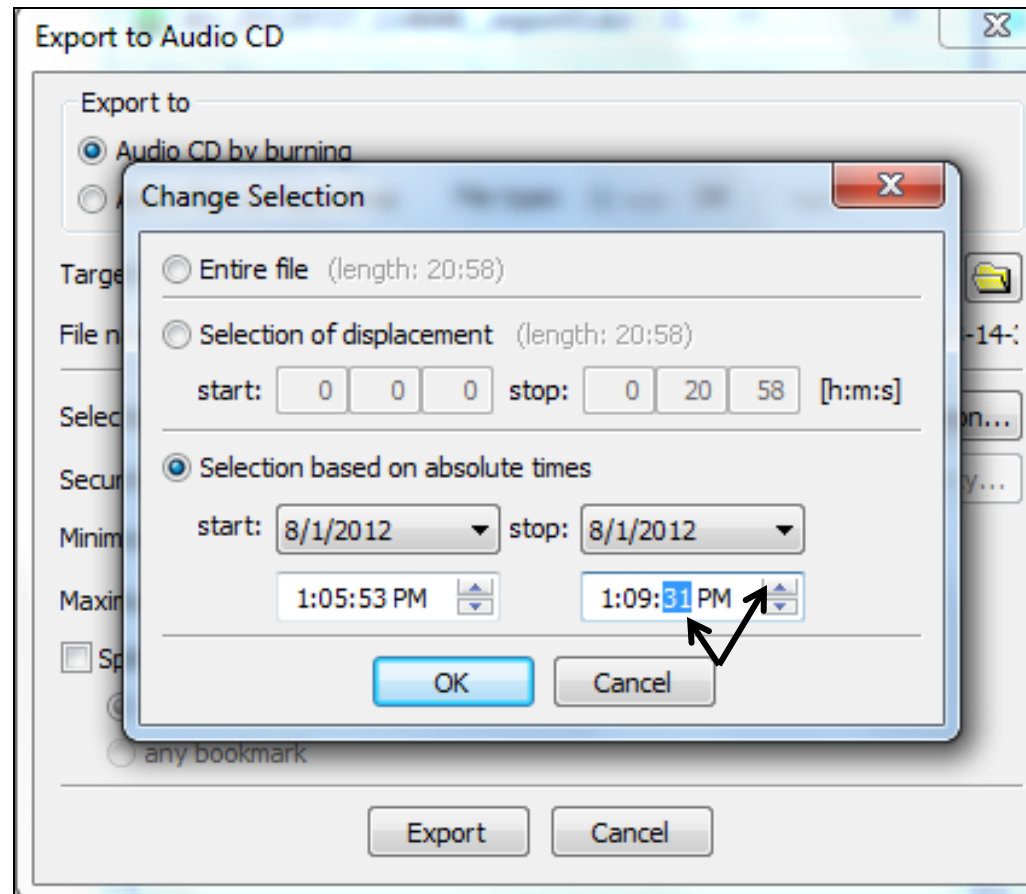
State of Tennessee Courts



- Select the minutes and click on the 'Less arrow' to decrease the minutes to the correct time for your selection.



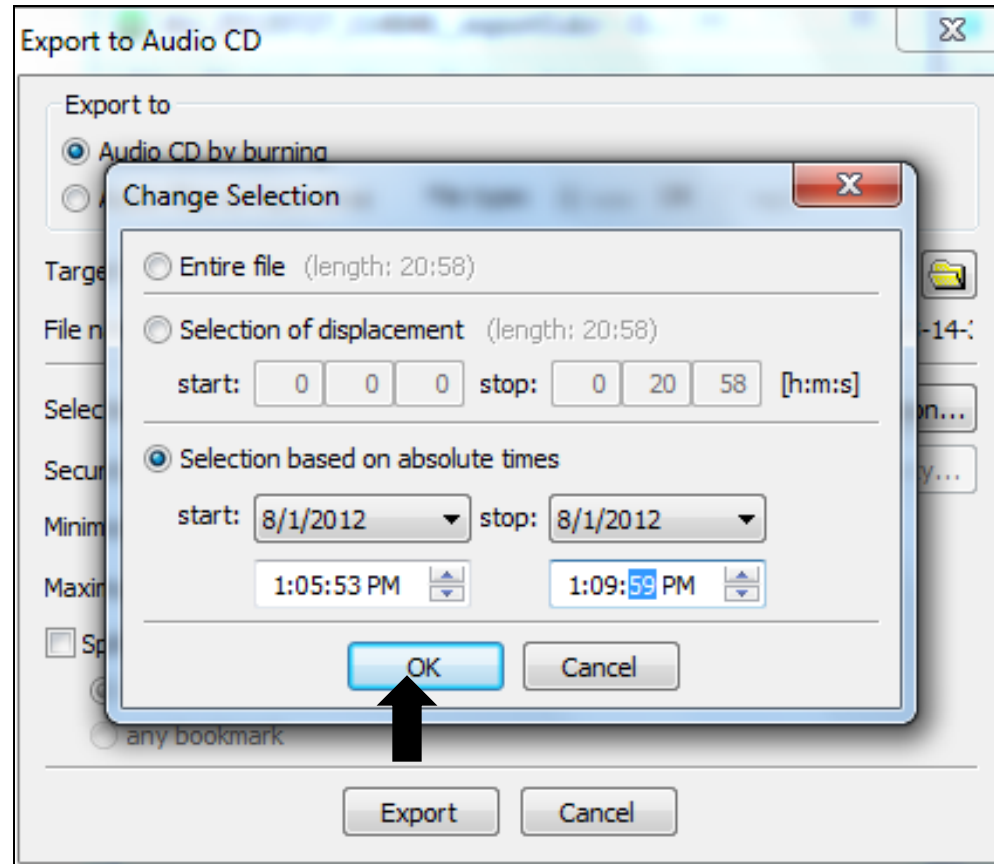
State of Tennessee Courts



- Select the seconds and click on the 'More arrow' to increase the seconds to the correct time for your selection.



State of Tennessee Courts



- The correct 'Stop' time displays. Click on the [OK] button.



State of Tennessee Courts

	Speaker	Notes
03:55 PM	arguments	
05:46 PM	Petition granted	
07:19 PM		Stop Recording
05:31 PM		Start Recording
	Docket 10-789...	
05:13 PM	Jery Willis	Defendant
07:43 PM	RDE	
09:59 PM		Stop Recording
04:31 PM		Start Recording
04:56 PM	Sally Jones	
05:39 PM	CE White	
06:49 PM	RDE	
07:33 PM		Stop Recording

- The selection time is correct. Click on the [Browse] button to locate the target drive.



State of Tennessee Courts

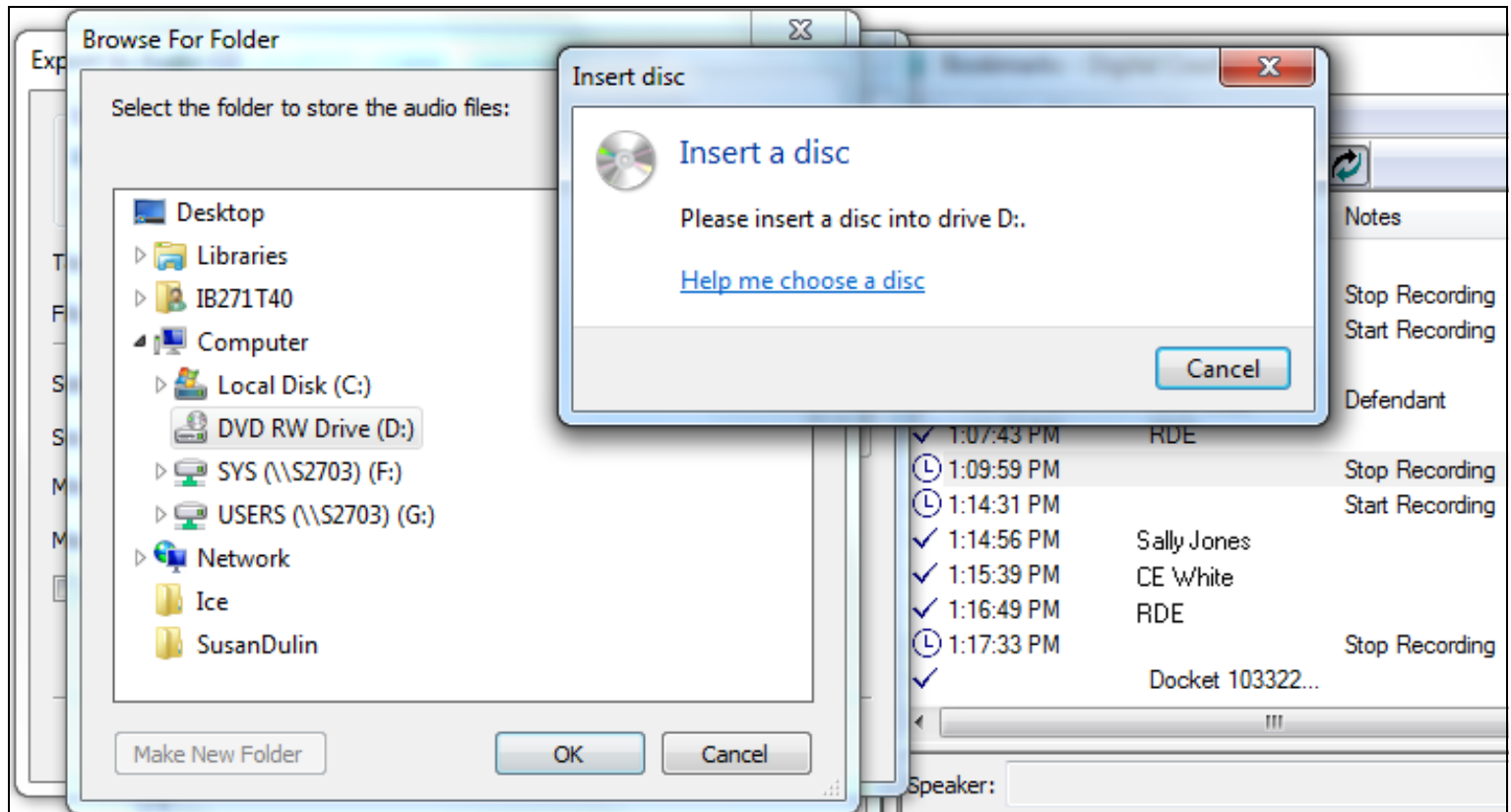
The screenshot displays two overlapping windows. The foreground window is titled 'Browse For Folder' and contains the text 'Select the folder to store the audio files:'. It shows a tree view of the file system with 'DVD RW Drive (D:)' selected and highlighted by a black rectangle. The background window is titled 'Bookmarks - Digital Court Player' and contains a table with the following data:

Time	Speaker	Notes
✓ 12:05:46 PM	Petition granted	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-789...	
✓ 1:06:13 PM	Jery Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103322...	

- The 'Browse For Folder' window opens. Select the DVD RW Drive (D:) (disc drive).



State of Tennessee Courts



- The 'Insert a disc' message appears. Insert a CD-R/DVD-R in the disc drive and click the [Cancel] button on the message.



State of Tennessee Courts

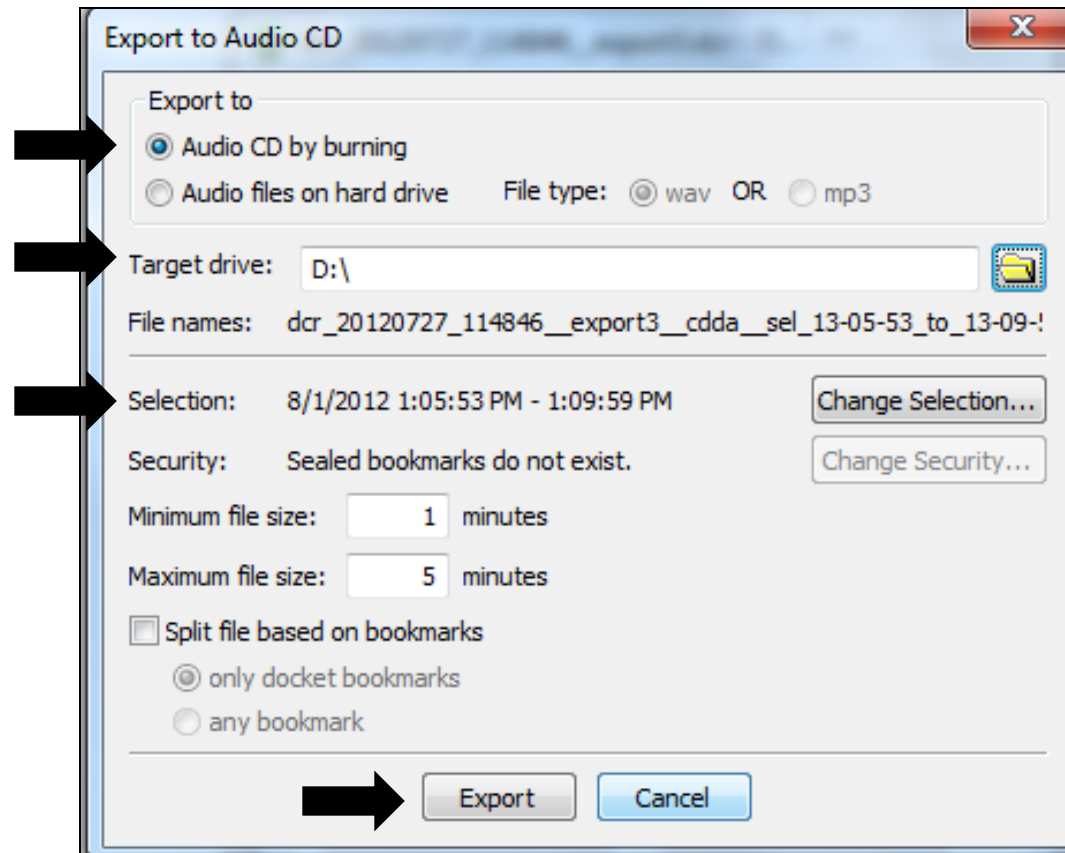
The screenshot displays two overlapping windows. The foreground window is titled 'Browse For Folder' and contains the text 'Select the folder to store the audio files:'. It lists several locations: Desktop, Libraries, IB271T40, Computer, Local Disk (C:), DVD RW Drive (D:), SYS (\\S2703) (F:), USERS (\\S2703) (G:), Network, Ice, and SusanDulin. A black arrow points to 'DVD RW Drive (D:)', which is highlighted. At the bottom are buttons for 'Make New Folder', 'OK', and 'Cancel'. The background window is titled 'Bookmarks - Digital Court Player' and features a table with columns for 'Time', 'Speaker', and 'Notes'. The table contains several rows of recording data, including times like 12:05:46 PM and 1:05:53 PM, and speakers such as 'Petition granted', 'Docket 10-789...', 'Jery Willis', 'RDE', 'Sally Jones', 'CE White', and 'Docket 103322...'. Below the table are input fields for 'Speaker:' and 'Notes:'.

Time	Speaker	Notes
✓ 12:05:46 PM	Petition granted	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-789...	
✓ 1:06:13 PM	Jery Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103322...	

- The disc drive is selected so click on the [OK] button.



State of Tennessee Courts



- Verify that Export To 'Audio CD by burning' is selected, the Target drive is selected, and that Selection displays the correct time interval for your selection. Click on the [Export] button.



State of Tennessee Courts

The screenshot displays two windows from a software application. The left window, titled '(85%) dcr_20120727_114846_export3.dc...', shows an export progress bar at 85% completion. The progress bar is green and has a 'Cancel' button to its right. Below the progress bar, the text indicates 'Length: 20:58 sec. (14.29 MB)', 'Time: 8/1/2012 1:09:59 PM', and 'Position: 17:56 -3:01'. The right window, titled 'Bookmarks - Digital Court Player', shows a list of bookmarks with columns for 'Time', 'Speaker', and 'Notes'. A black arrow points from the left towards the progress bar in the left window.

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
Ⓛ 12:07:19 PM		Stop Recording
Ⓛ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
Ⓛ 1:09:59 PM		Stop Recording
Ⓛ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
Ⓛ 1:17:33 PM		Stop Recording
✓	Docket 103...	

- The Export (burning) progress bar displays.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface. The main window is titled "dcr_20120727_114846_export3.dcr - D...". The status bar indicates the action is "Stopped", with a black arrow pointing to this text. The length of the recording is 20:58 sec. (14.29 MB). The time is 8/1/2012 1:09:59 PM, and the position is 17:56, with 3:01 remaining. The volume control is visible on the right. Below the playback controls, there are "Playing channels" (All channels, 1-8) and "Channel recording levels" (1-8).

The "Bookmarks - Digital Court Player" window is open, showing a list of bookmarks with columns for Time, Speaker, and Notes. The list includes:

Time	Speaker	Notes
✓ 12:05:46 PM	Petition granted	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-789...	
✓ 1:06:13 PM	Jery Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103322...	

The "Speaker:" field is empty, and the "Notes:" field contains "Stop Recording".

- The burning is complete when the Action displays “Stopped”.



State of Tennessee Courts



- Open **Media Player** and verify that you can hear the recording.



State of Tennessee Courts



- Once you are done eject disc from disc drive.



State of Tennessee Courts

The screenshot displays the Digital Court Player interface with three main windows:

- Playback Window:** Shows the file name "dcr_20120727_114846_export3.dcr - Dig...". The status is "Action: Stopped" with a length of "20:58 sec. (14.29 MB)". The time is "8/1/2012 1:09:59 PM" and the position is "17:56" with a remaining time of "-3:01". It includes a volume slider and playback controls (play, pause, stop, previous, next, 10 sec).
- Bookmarks - Digital Court Player:** A table listing playback points with time, speaker, and notes.
- File Notes - Digital Court Player:** Contains text about "The Honorable Micky Powers" and a date of "Wednesday, July 18, 2012".

Time	Speaker	Notes
✓ 12:02:33 PM	CE Franks	
✓ 12:03:55 PM	arguments	
✓ 12:05:46 PM	Petition gran...	
⌚ 12:07:19 PM		Stop Recording
⌚ 1:05:31 PM		Start Recording
✓ 1:05:53 PM	Docket 10-7...	
✓ 1:06:13 PM	Jerry Willis	Defendant
✓ 1:07:43 PM	RDE	
⌚ 1:09:59 PM		Stop Recording
⌚ 1:14:31 PM		Start Recording
✓ 1:14:56 PM	Sally Jones	
✓ 1:15:39 PM	CE White	
✓ 1:16:49 PM	RDE	
⌚ 1:17:33 PM		Stop Recording
✓	Docket 103...	

File Notes - Digital Court Player

The Honorable Micky Powers
Division 99
Wednesday, July 18, 2012
AGs, Mary Franks, Janice Martin and Betty Newman
PDs Jack Whale, Tammy Moore and Bobby White

- To close the Digital Court Player, click on the X (exit).



State of Tennessee Courts



Questions ??????????